
Spring 2013 Academic Calendar

December

7 Friday Wintersession Pre-session: MANDATORY 6-8 pm

January

14 - 18	Mon-Fri	Wintersession (snow make-up day Saturday Jan 19)
14	Monday	Last day to drop Wintersession classes or to declare pass/fail
16	Wednesday	Last day to withdraw from a Wintersession class
22	Tuesday	Spring semester classes begin

February

4	Monday	Last day to declare pass/fail
18	Monday	President's Day – Eve UG and Grad Classes will be held
22	Friday	Petition to graduate deadline for UG May 2013 grads and walkers

March

1	Friday	Last day to Add SX1
2	Saturday	SX1 pre-session 9-11 am
9-17		Spring Break
23	Saturday	SX1 - 1 st class
29	Friday	Last day to drop SX1

April

1	Monday	Summer registration begins - Eve UG
15	Monday Patriots Day	Evening UG classes will be held
19	Friday	Pre-session for May Intensive -- 6-8 pm
20	Saturday	SX1 classes end

May

1-6		Evening UG exam period
18	Saturday	Commencement

For more information, please visit the Academic Calendar on Bentley's website at

<http://www.bentley.edu/calendar/index.cfm>

REGISTRATION INFORMATION

**Registration begins on
November 26, 2012 -- 9:00 AM**

To Register

New students must complete the "Registration Form" at the back of this Schedule Book.

Continuing students will register via MyBentley. Detailed instructions follow.

Tuition and fees:

3-credit courses: \$1932.00

*Evening students are generally restricted to nine (9) credits per semester. Accelerated enrollment may result in higher tuition charges. Students enrolling in 12 to 18 credits will be charged full-time day tuition.

Fees

Activity Fee	\$10
Deferred Payment:	\$25
Assessment of Prior Learning (Per credit):	\$75

Tuition Payment

Students will be billed for tuition and fees upon registration and a complete invoice can be found on MyBentley (click on the "Finances" tab, click on "Quick Links" "e-bill, e-payment set up authorized users" then click on the appropriate statement). Students are responsible for all tuition and fees as indicated in the following refund schedule. Payment may be made in full by personal check or credit card (Discover, MasterCard, or VISA). A deferred payment option allows students registered for full semester classes to pay in two installments. One-half of tuition and 100% of fees are due upon receipt of bill. Subsequent payments are required as follows:

For 15 week courses ONLY:

Due upon registration: \$966.00, 1/2 tuition + \$35 fees
Second Payment: \$966.00 January 22, 2013

To enroll in the deferred payment option, you must register on the through your MyBentley account: click on the "Finances" tab, click on "Quick Links" "e-bill, e-payment set up authorized users" then click on "Installment Payment Plans" and "Enroll in Fall Plan".

NEW STUDENTS...please note this new law:

Immunizations

ALL NEW FULL-TIME AND PART-TIME STUDENTS at Bentley must have a Meningitis vaccination, required by Massachusetts Law or sign a waiver refusing the vaccine. Please contact Mary McCarthy, RN at 781-891-2222 with any questions or concerns.

Tuition refund and withdrawal schedule:

15-week courses: Classes begin January 23, 2013

Course Change/Refund	Through
100% refund	Monday, January 28
80% refund	Monday, February 4
60% refund	Monday, February 11
40% refund	Monday, February 18
20% refund	Monday, February 25
No refund	After February 25
Last Day to Withdraw	Wednesday, April 10

Saturday 5-week courses SX1: Pre-session March 2

Class meets March 23, 30, April 6, 13, 20

Course Change/Refund	Through
100% refund	Friday, March 22
80% refund	Friday, March 29
No refund	After Friday, March 29
Last Day to Withdraw	Friday, April 12

Student Account Clearance

You will not be permitted to register for the semester unless your student account balance is cleared by either payment or pending financial aid. If you have any questions concerning your student account, please contact the **Student Financial Services Office, Rauch 132, 781/891-2162 or -2171.**

Students who are disputing tuition charges must complete an Academic Petition Form and submit it to the Registrar's Office no later than the end of the following semester. Petitions received after the deadline will be referred to Student Financial Services for review. All charges remain due until otherwise notified.

Course Pre- and Co-requisites

Students normally are not permitted to attend courses unless all prerequisites are satisfactorily completed, either through Bentley courses, transfer credit, or proficiency credit. Prerequisites must be satisfactorily completed prior to the start of the course; co-requisites (or concurrent prerequisites) must be completed prior to the course or may be taken during the same semester.

Students may petition the appropriate department chairperson for a waiver of a pre- or co-requisite for a specific course.

Please note that, in addition to specific course prerequisites, many courses also have class standing prerequisites. See below.

Class Standing/"Window Policy"

For registration purposes only, Bentley utilizes a "Window Policy" to allow students to access courses if they are within 9 credits of the required class code:

To access:	Credits successfully Completed:
sophomore-level courses (CC3):	21
junior-level courses (CC5):	51
senior-level courses (CC7):	81

Course Withdrawals

To officially withdraw from a course, students must withdraw through MyBentley or by filing a "Course Change Form" with the Registrar's Office. Non-attendance will not automatically withdraw you from a course or relieve you of financial obligation. See the "Refund and Withdrawal Schedule" on the previous page.

Waitlists

If an evening course is closed, students have the option of being put on a waitlist. Should a seat become available before the start of class, you will be contacted at a phone number of your choice. As such, it is important that you submit accurate contact information. Students who cannot be reached will lose their spot on the list.

Class Cancellations

If a class is cancelled, every effort will be made to try and reach you either by telephone or e-mail. It is critical, therefore, that we have your accurate daytime telephone and e-mail address. Any changes to addresses or phone numbers should be made in writing to the Registrar's Office, RAU 111.

Photo ID

All registered students must have a Bentley identification card. To obtain an ID card, you must present your registration verification and Bentley ID number to Campus Police. Your ID is required to utilize the library, computer laboratories, admission to campus events, and the Dana Athletic Center.

Parking Permit

After you receive your registration confirmation, it is imperative that you apply for a parking permit. All registered students must have a valid Bentley parking decal displayed on their passenger side window. **In order to obtain a new parking decal for your vehicle, you must register your car via MyBentley. Choose "Student Self-Service on the left, click on "Personal Information" and then "Request a Parking Decal."**

Parking regulations will be enforced beginning the second week of the semester. (Safety regulations, including handicapped parking and fire lanes, are enforced at all times.)

Academic Advising

All part-time evening students are encouraged to visit the Office of Academic Services in Lindsay 21 to meet with an academic advisor. Advisors are available to discuss program options, courses, transfer credits, and alternative sources of credit. To schedule an appointment, call 781.891.2803. To meet the advising needs of part-time evening students, our office is open two evenings per week.

For new students...

For returning students...

Would you like to speak with an advisor before choosing your courses?
Appointments are available!

In Person or On the Phone

Hours: 8:30 am – 4:30 pm (M-F)

Evening Appointments Available by Appointment

Please arrange your advising session by calling
781.891.2803

Admission

Working professionals and adults returning to the University may access Bentley's undergraduate degree programs as part-time evening students through the Office of Academic Services. Enrollment is open to adults who are high school graduates and have been out of high school for a minimum of 2 years. Professionals who have already completed a bachelor degree may wish to pursue a business-related concentration certificate, take courses in preparation for graduate work, or enroll in individual undergraduate courses to enhance professional development. The following programs are available in the evening:

Bachelor of Science:

Accountancy
Computer Information Systems
Economics/Finance
Finance
Information Systems Audit and Control (formerly AIS)
Management
Marketing

Concentration Certificates*:

Accountancy
Computer Information Systems

*For more information about our graduation rates, the median debt of students who completed the program, and other important information, please visit our website at: bentley.edu/academic-services/evening/disclosure

Early Matriculation is based on your prior college work. Students who have completed a minimum of five courses at an accredited college with a minimum grade point average of 2.8 are eligible for early admission based on their prior college performance.

Standard Matriculation is based strictly on a student's performance at Bentley. Admission criteria are as follows:

Bachelor's degree: Completion of fifteen Bentley credits with a minimum grade point average of 2.5; satisfactory completion of expository writing and Mathematical Analysis I or its equivalent must be demonstrated through transfer credit or as part of the fifteen Bentley credits.

Certificate: For students who have already completed a bachelor's degree. Completion of two courses in the area of the certificate, with a minimum grade of 2.0.

For an Application for Admission or more information, contact the
Office of Academic Services at 781.891.2803

Business

The McCallum Graduate School of Business prepares individuals to be business specialists through highly focused MBA and Master of Science (MS) programs that offer concentrations in key business disciplines. Securing competitive advantage in today's global and technology-driven marketplace requires a mix of skills unheard of even five years ago — for companies and for individuals. At Bentley, students gain the specialized expertise and broad perspectives on business that are critical to professional success. Innovative academic programs, a first-rate faculty, state-of-the-art facilities, and opportunities for hands-on experience combine to hone students' skills in a range of important areas. Well versed in decision-making, communication, leadership and teamwork, Bentley graduates are positioned to meet the escalating demands of today's business environment.

The McCallum Graduate School of Business offers graduate business programs that are flexible to fit your schedule, streamlined to build on your personal background and easily customized to meet the demands of your career. In other words, a graduate business degree just the way you want it. Our MBA and 7 Master of Science (MS) programs integrate business, technology, ethics and global understanding, focused through experiential learning, so you'll be fluent in the principles and practices that drive corporate decision-making today.

MBA Programs

The McCallum Graduate School of Business offers 3 MBA program options:

The Emerging Leader MBA is designed for pre-experienced students; the Evening MBA is for working professionals with at least 3 years of work experience; and the Bentley MBA is a new 11 month intensive program for experienced professionals with 5 or more years of work experience. For more information on the specifics of these individual programs visit the Bentley website at www.bentley.edu/graduate

Master of Science Programs

Compared with MBA programs, these specialized master's degrees provide greater depth in the area of study and include less general business breadth in the curriculum. They allow students to focus and develop a comprehensive understanding of the theory and tools critical to a specific discipline, enabling graduates to make valuable corporate and professional contributions in their chosen fields.

- Master of Science in Accountancy (MSA)
- Master of Science in Finance (MSF)
- Master of Science in Financial Planning (MSFP)
- Master of Science in Human Factors in Information Design (MSHFID)
- Master of Science Marketing Analytics (MSMA)
- Master of Science in Information Technology (MSIT)
- Master of Science in Taxation (MST)

For more information on any of the graduate programs at the McCallum Graduate School of Business at Bentley University, please contact 781.891.2108 or visit bentley.edu/graduate

Policy Reminders

Pass/Fail Option

As Bentley attracts more highly qualified students and offers a greater range of challenging courses, the pass/fail option has become a way for interested students to risk taking elective courses that are intellectually challenging without jeopardizing their GPA as long as they pass the course as defined below.

Eligibility Requirements:

- Available for sophomores, juniors, and seniors (class codes 3-8);
- The pass/fail option can only be used for one (1) course in your Bentley curriculum.
- A pass/fail option can only be used for courses that are Business electives, Arts and Science electives, or Unrestricted electives.
- Students are not permitted to use pass/fail grades toward their General Education, Business Core and Major requirements.
- The pass/fail option may be used for course taken in a minor.
- The pass/fail option may not be used for Honors courses.
- Certain BA majors are not able to use the Pass/Fail option for the Business minor.
- 5-year students are restricted from taking pre-program required courses or courses for advanced credit standing as pass/fail.
- Students may not use the pass/fail option for courses taken in Bentley-sponsored education abroad programs.
- Students may not use the pass/fail option for internships, directed studies, tutorials, ID 120, ID 121, or study tour courses.

Grading Scale:

- Faculty will submit numerical grades that will be converted by the Registrar's Office. The pass/fail designation will be updated after all grades are received.
- When converting numerical grades, students electing this option will receive a grade of "P", "D", or "F".
 - A "P" (1.7 to 4.0) will earn academic credit and is not calculated in the term and cumulative GPA.
 - A "D" (.3 to 1.3) will earn academic credit and is calculated in the term and cumulative GPA. A grade value of 1.0 will be used in calculating the term and cumulative GPA.
 - An "F" will not earn academic credit and is calculated in term and cumulative GPA.

Procedure:

- Students must complete and sign a Pass/Fail Declaration Form and submit it to the Registrar's Office. Forms are available at the Registrar's Office, the Office of Academic Services, and on-line at www.bentley.edu/registrar/forms.cfm
- The form must be received prior to the end of the add/drop period. No faculty member or department chair can waive this deadline.

The decision is irrevocable. Be sure to check the accuracy of your declaration. No changes will be permitted after the deadline.

Internships for Credit:

Student Eligibility for *for-credit* internships:

- Junior-level or senior-level standing - **see department guidelines** for specific course prerequisites
- Minimum GPA of 3.0 (except for Finance which requires 2.7 and IDCC which requires 3.3)
- Approval of departmental internship coordinator **prior to** acceptance of internship

Tuition: All internships that are approved for credit will be assessed tuition. Internship courses are subject to all tuition refund deadlines as well as the deadline policies for add, drop, and withdrawal.

Course requirements vary by department, but usually include weekly journals, a term paper, and meetings with the internship coordinator. Minimum work hours are established by individual departments, ranging from a minimum of 12 hours per week for 12 weeks, to 35 hours per week for Fall, Spring, or Summer sessions. Internships last for one semester or through the entire summer academic session (Sessions I and II) and end when the semester or sessions end(s).

Maximum credits: Students may pursue a maximum of two 3-credit internships during their undergraduate program. Only one internship (3 credits) can be used toward your major field of study.

Registration: Students should register for an internship during the registration period and must register no later than the add/drop period of the semester during which the work is done unless otherwise approved by the Internship Coordinator. If you are working during the summer, you must officially register for a summer internship. Not all internships are considered credit-worthy and not all students qualify to pursue an internship for credit. It is important that you meet with the appropriate internship coordinator to determine what sort of internship opportunity is available to you. The Center for Career Services can also provide you with resources to help you find a suitable internship.

For financial reasons, many companies are now offering internships only if they are awarded credit. This is designed primarily to allow companies to offer unpaid internships without tax consequences. Unfortunately, unless both the student and the internship meet the criteria for credit, Bentley cannot award credit simply to comply with company requirements. The Center for Career Services will send a letter explaining our policy to the company—some will accept this, others will not. If you find yourself in that situation, talk with the Center for Career Services. We urge you to determine the company's policy, your eligibility and your internship's eligibility for credit *before* accepting or beginning your internship. For General Information on Internships, please contact the Miller Center for Career Services.

Departmental Internship Coordinators:

Accountancy	Karen Osterheld	AAC 282	x2724
CIS/IPM	Dennis Anderson	SMI 402	x2238
Economics	David Gully	AAC 189	x2355
Finance	Candy Bianco	AAC 270	x2445
IDCC	Terry Skelton	LAC 265	x3482
Global Studies	Joel Deichmann	MOR 208	x2745
History	Marc Stern	AAC 127	x2814
Law	Beverly Earle	MOR 280	x2915
Management	Fred Tuffle	AAC 286	x2431
Marketing	Ian Cross	MOR 230	x3188
Mathematical Sciences	Lucy Kimball	MOR 375	x2467
Media & Culture	Liz LeDoux	LIN 34	x2961
Modern Languages	Jane Tchaicha	MOR 385	x3158
Natural & Applied Sciences	Lynn Arenella	JEN 129	x2045
Psychology	Greg Hall	MOR 145	x2147
Sociology	Gary David	MOR 179	x2698

Student Responsibilities and Rights Notices

Academic Responsibilities

Students are responsible for understanding all institutional policies, procedures, and requirements. These include, but are not limited to, degree and major course requirements, course prerequisite requirements, minimum residency and honors requirements, and Bentley's grading and course repeat policies. Students who fail to comply with these policies, procedures and requirements do so at their own risk. The Degree Audit Summary (DAS) or the Degree Requirement Summary (DRS) is provided to you to be used as a guideline for your major requirements. Each student shares the responsibility for the accuracy of his or her DAS or DRS. A *DAS Discrepancy Form* is available from the Registrar's Office to report any inaccuracies.

Code for Ethical Computer Use

All members of the Bentley community make use of computers in the pursuit of their primary endeavors at Bentley University.

Such use must be performed in a legal context that ensures that the use of these resources fosters the achievement of the individual user's goals, consistent with Bentley's educational and research objectives.

This context requires that computing resources not be abused, wasted, or employed in such a way as to interfere with, or cause harm or damage to, another person, institution, or company, within or outside the Bentley community. All members of the community are obliged to act responsibly in the use of computer hardware and software, data, and computer outputs.

The use of computing resources must be in compliance with state and federal laws and Bentley policies (e.g., sexual harassment, discrimination, etc.).

All members of the Bentley community are responsible for understanding the full policy and its implications. For detailed information, please refer to the postings in any computer lab or in the Student Handbook available on the web at www.bentley.edu/computing-use/index.cfm.

Course Cancellations, Schedule Revisions, Instructor Changes

Bentley reserves the right to cancel courses or to reschedule courses in which registration is below an acceptable minimum. Bentley makes every effort to inform students already registered of such changes. The faculty names listed in the registration information are tentative and subject to change. Bentley does not guarantee choice of individual instructors.

Bentley Policy regarding Family Educational Rights and Privacy Act (FERPA)

This policy is issued in compliance with the regulations established by the Department of Education, 20 C.F.R. Part 99.6, for the University's implementation of the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g, also known as FERPA. This policy is also guided by the laws in the Commonwealth of Massachusetts concerning privacy. The University has established strong policy guidelines that support its adherence to the FERPA and protect the rights of students, except under certain circumstances stated in the statute and its regulations and as noted below.

Notice:

Students receive notice of FERPA and their rights under FERPA through the electronic publication of the Student Handbook each academic year currently located at: www.bentley.edu/shandbook/index.cfm

Access/Amendment To Educational Records:

Students and eligible parents have the right to access to the student's educational records upon written request to the Office of Student Affairs. An exception to this policy is made for requests from students or others for transcripts and degree information which may be made directly to the Office of the Registrar. Requests for disclosure of educational records may be made by electronic signature when available. Each Department/Division of the University will determine if it will assess fees for copies of an educational record or transmission of an educational record to another party. All requests for changes to a student's educational record must be made in writing to the Vice President of Student Affairs.

Location of Educational Records:

Educational records may be kept by the Registrar, each Committee, Board and Department of the University, and by faculty and staff of the University in paper or electronic form.

Directory Information:

Unless otherwise requested by the student, Bentley (Information Desk, Registrar's Office, deans' offices, etc.) may release to the public student data considered "directory information." If a student desires that directory information not be released, it is his or her responsibility to notify the Registrar's Office in writing. Please note that students do not have the flexibility of choosing to release or not release particular items defined as directory information.

Bentley will not sell or give directory information for commercial purposes to external vendors who are not affiliated with the institution. Bentley may use all student data for its official operations of any student organizations or other University-sponsored functions. Directory information, as defined by the Family Educational Rights and Privacy Act of 1974, includes the following information relating to a student: name, address, e-mail address, telephone number, date and place of birth, class, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, academic honors, degrees and awards received, and the most recent previous educational agency or institution attended.

Disclosure Without Consent**Statutory Exceptions:**

The Statute provides that under a number of circumstances, the University will disclose educational record information to other person/entities without seeking prior consent or notice to a student or eligible parent. Such examples include but are not limited to: grand jury subpoenas, accrediting organizations, requests in connection with a student's application for financial aid, requests from state or local police/court authorities, and disclosure to other Bentley personnel who "have legitimate educational interests" in the information and records.

University personnel includes the officers and directors of the University, all members of the University administration, faculty, staff, persons serving on judicial, promotion and academic boards and committees, and any professional providing assistance to the University (such as lawyers, accountants, law enforcement personal, medical personnel).

The University has determined that there are certain persons who have the right to review a student's educational records and personally identifiable information in every case: Officers of the University, Provost and the Deans. Other Bentley personnel will have access to educational records and personally identifiable information in circumstances where the Vice President of Student Affairs, or their designee, concludes based upon the information available to them at the time of the decision, that the disclosure of the records and/or information will assist the University in making decisions concerning a student's academic status or standing at the University or the health, safety or well-being of a student or other members of the University community.

The vice president for Student Affairs or their designee reserves the right to contact parents of a dependent student when it has been determined that the student's success is at risk. Students have the right to file a complaint with the Family Educational Rights and Privacy Office concerning any alleged failure on the part of Bentley to comply with the Family Educational Rights and Privacy Act of 1974.

Drug and Alcohol Violations:

The University may inform parents or legal guardians of a student under the age of 21 of the student's violation of federal state and local laws and University rules and regulations concerning drug and alcohol use and possession.

Health and Safety Emergencies:

The University may disclose educational records and personally identifiable information to members of the Bentley community, professionals assisting the University and law enforcement personnel when it determines, based upon the information available at the time, that there is a health and safety emergency and that the disclosure will aid the University in protecting the health and safety of University community or a student

Results of Disciplinary Proceedings:

The University informs victims of any crime of violence or non-forcible sex offense of the final results of a disciplinary proceeding and the action taken against the perpetrator student when the proceeding finds a violation.

Nondiscrimination

Bentley does not discriminate in admission or access to, or treatment or employment in, any of its educational programs or activities including scholarships, loans, and athletics, on the basis of race, color, sex, marital or parental status, age, national or ethnic origin, religion, handicap or disability. Bentley complies with Title VI of the Civil Rights Act, Title IX of the Education Amendments, Section 504 of the Rehabilitation Act and Revenue Procedure 75-50 prohibiting such discrimination. Anyone believing that he or she has experienced adverse treatment may register a complaint with Earl Avery, Special Assistant to the President, at 781-891-2907.

Student Financial Services Billing and Collection Policies

Student Financial Services is responsible for billing and collecting fees for tuition, housing, meal plans, health insurance, computers, parking violations and any other applicable fees.

Our goal is to work with students and parents to resolve outstanding balances. We understand that students and their families may experience financial difficulties and it is important for those types of issues to be communicated to our office at an early stage. Bentley offers payment plans to assist with the budgeting of the cost of education. However, those plans are only available to students prior to the due date of their bill.

We URGE students and/or parents to contact our office prior to the due date of the bill to discuss any financial concerns that they may have. The earlier the issue is discussed, the more tools we have to assist students in resolving the situation.



Bentley recognizes that employers may pay college fees on behalf of students/employees. These agreements are made between the student and their employer and are not contractual agreements with the University. We do not bill companies/employers for student tuition unless we receive a purchase order that states the company will pay upon receipt of the Bentley bill.

We are unable to process foreign checks in amounts less than \$250.

If the balance is not resolved by the due date, a **financial hold** will be placed on the account. This financial hold will prevent students from registering for classes, changing their course schedule, participating in the housing lottery or senior week activities and from obtaining transcripts. If applicable, the student may also be required to move out of housing.

Also, accounts with unresolved balances are subject to late payment fees.

If a balance remains unpaid, the account will be assigned to the Bentley Collection Department. If an acceptable payment arrangement cannot be reached, the account will be assigned to a collection agency. There are several consequences that accompany that action:

1. The account will be reported in a default/collection agency status to the credit bureau. This may prevent the student from obtaining credit in the future.
2. The student will be assessed collection fees between 33% and 50% and possible legal fees in addition to the outstanding balance owed to Bentley.
3. Any future classes that the student plans on taking at Bentley must be prepaid (in full) via certified funds.

***For accurate information about academic policies and procedures,
as well as program requirements and offerings,
Visit the Office of Academic Services website at:***

www.bentley.edu/academic-services

Instructions for Registering Using MyBentley

Returning students register for courses using **Student Self-Service** accessed through **MyBentley**. This method provides on-line, real-time access for enrolling in courses or changing course registration. MyBentley may also be used to check your schedule, grades, student account information, and financial aid status.

Go to my.bentley.edu and click the "Log in" link in the top right corner. (Internet Explorer is Bentley's preferred browser)

1) Enter your Username

Your Username is your name as it appears in your Bentley email address before the '@bentley.edu'.

2) Enter your Password

Password: Your Password is your network password. This is the same password used to login to a Bentley computer, OWA (Bentley web email) and Blackboard.

Forgot your Password? Call the helpdesk at 781-891-3122 and ask for help with your e-mail account password.

Please be sure that your password is activated before registration. Bentley Administration may not be able to address your problems during the registration period.

3) Click the Login button, then:

- Click on the **ACADEMICS** tab
- Click on **Academic Student Self-Service** in the left navigation menu
- Click **Registration**
- Click **Add/Drop For Current Term**

Then:

- Select the term for which you are registering. Click on **Submit**
Instructions for adding or dropping courses are displayed on the web form.
- **Enter the CRNs for the courses you wish to register for and click on Submit Changes.**
- Scroll down to review your current schedule as well as any registration errors. Errors will be listed below the registered courses. **Note: Prerequisite violations do not automatically prevent course registration; students are responsible for knowing the required prerequisites for each course.** The Registrar's Office will notify students of prerequisite violations after they have registered.
Students have 24 hours to rectify the situation before being automatically dropped from the course by the Registrar's Office.

To drop a registered course, use the drop-down list under the **Action** heading and click the **Submit Changes** button.

To search for available sections to add, click the **Class Search** button.

Remember to **logout** completely and close your browser after your session so that your personal information does not remain available on the computer you used.

Navigation Tips: Extra security precautions apply to this site which have implications for navigating within it. **Do not attempt to bookmark pages inside the secured area which deal with your personalized data.**

Other Questions? If you have problems accessing the web site please contact the Student Help Desk at 781-891-3122. Although this application was thoroughly tested, it is not possible to anticipate all software and hardware variations. Internet Explorer is the preferred browser. Users seeking remote access via AOL may have difficulty.

On the Old GB Core ?

GB courses on the old core have been phased out.
GB 401 has been replaced by GB 410, for any other course
please contact an advisor today to discuss the best way to
complete your courses.

Not sure about what classes to take?

Check out these new or rarely offered courses...

LIT 356 The Victorian Period

LIT 367 African American Women Writers

FI 402C Mergers and Acquisitions

IDCC 390A The Business of Social Media

MG 365 Theory & Mgmt of Non-profit Org.

NASC 101 Astronomy

NASC 335 Oceanography

There are a number of ways to connect with Bentley's Office of Academic Services and Academic Advising Center

Connect with us on Facebook and Twitter



facebook.com/BentleyAdvising



twitter.com/bentleyadvising

WINTERSESSION 2013

January 14 - 18
 9:00am to 4:00pm, (see syllabus for specifics)
MANDATORY PRE-SESSION - (see course syllabus for specifics)
FRIDAY, DECEMBER 7, 2012 – UNDERGRAD
6:00 TO 8:00 PM

Wintersession courses are very intensive and require substantial preparation in advance of the start of the class. Be sure to obtain a syllabus outlining the course requirements and expectations from the office of Academic Services (LIN 21) or from the instructor prior to registering.

If you do not meet the prerequisites you will be dropped from the class.

Tuition: \$1,932.00 per 3 credit course

Registration dates: November 2 – November 20 and then again Dec 5 - 7. Registration begins at 9am on November 2nd. Space is limited so register early. Electronic waitlists are available for closed courses.

Refund/Withdrawal Schedule for Wintersession courses

Through January 13	January 14	After January 14	January 16
100% cancellation	80%	No refund	Last day to withdraw

*In case of a snow cancellation, the designated make-up day is Saturday, Jan. 19

CRN	Course	Title	Instr	Pre-reqs	Focus
40014	LIT 392 W01	Sel Top:Revisions & Retellings	Prater		C, D
40007	FI 305 W01	Prin of Accounting & Finance	Milton	PREQ: (GB 202 or GB 212) & GB 213 CPR & EC 112 CPR).	
40008	FI 320 W01	Financial Markets and Invest	Uhlmann	PREQ: (FI 305 or (FI 310 & AC 260)) or (FI 310 & AC 312) & (CC5 or WP).	
40009	FI 333 W01	Seminar in Micro-Lending	Wiggins	PREQ FI 320	I
40010	GLS 102 W01	Comp Govt & Politics	Kotchikian	(Formerly GO 120).	I
40011	HI 308 W01	Drugs Trades in World History	Andrews	PREQ: (CS 150 or IPM 140 or GB 310) or IP.	I
40012	IDCC 250 W01	Pub Relations Theory & Practice	Moore	PREQ: Exp Writing I. Pre-session will be on-line. Instr will e-mail details.	C
40023	IPM 320 W01	Dec Support & Bus Intelligence	Robbert	PREQ: (CS 150 or IPM 140 or GB 310) or IP.	
40013	LA 104 W01	Gender and The Law	Kulow	PREQ: GB 103 or GB 110. Pre-session will be held on 12/11 from 1-3 pm.	D
40015	MG 241 W01	Leadership, Power and Politics	Adams	PREQ: (GB 102 or GB 215).	
40016	MG 340 W01	Emotional Intelligence at Work	Nurick	PREQ: (MG 150 or GB 102) & (CC5 or WP)	
40022	MK 344 W01	Retailing	Moore	PREQ: (MK 160 or GB 301 or GB 214).	
40017	NASE 321 W01	Food and Food Additives	Wohlers	PREQ: NASC 110, 111, 112, 121,122	
40019	PS 311 W01	Social Psychology	Hall		D
40018	PH 101 W01	Problems of Philosophy	Garrett		
40020	SO 295 W01	Film & Society	Dierickx		D

WINTERSESSION 2013

COURSE DESCRIPTIONS

FI 305 Principles of Accounting and Finance

Prerequisite(s): GB 212 & (EC 112 & GB 213) & (CC4 or WP)

This course serves as the gateway to the Finance, Economics & Finance and Corporate Finance & Accounting majors. An overview of financial statements and approaches to financial statement analysis are covered first, followed by the basics of valuation and the management of working capital. Specific topic areas include time value of money, risk and return, valuation of financial securities, estimating the cost of capital, working capital management and financial planning and forecasting.

FI 320 Financial Markets and Investments

Prerequisite(s): Junior-level standing and FI 305
Introduces students to important topics in bond, equity and options markets. To this end, the course focuses on issues surrounding the nature and functioning of these markets and the key models used in valuing securities that are traded on them. Students will enhance their understanding of how these markets operate to establish asset values by engaging in exercises in the Trading Room.

FI 333 Seminar in Micro-Lending

Prerequisite(s): FI 320 or department permission

Note: Formerly FI 402C

This course is a reading seminar designed for students who have an interest in micro-lending or -enterprises. The course will use journal articles and cases to present and develop the micro-lending issues. Much of the article and case identification and presentation, as well as the management of the class discussion will be lead by the students in the class. Students will be expected to do a coordinated research project to learn how other universities, banks, enterprises and governments have become involved in micro-lending programs. This research will study micro-finance from both the international and the domestic perspectives, with discussions and coordinated research working toward a final course project developing a recommendation that can be implemented by the students operating the Bentley Microfinance Club and managing the loan fund.

GLS 102 Comparative Government and Politics

Note: Formerly GO 120

This course offers an introduction to comparative politics. It provides students with the basic knowledge and conceptual tools for analyzing the varieties of national states, regimes (democratic, nondemocratic and hybrid),

political institutions and processes. It is designed to help students learn about the historical, economic and cultural contexts of political change (such as democratization, revolution or reform), and understand how and why political systems function differently and the consequences of the differences.

HI 308 Drugs Trades in World History

Drugs trades - licit and illicit - are often controversial. By examining the histories of trade in drugs - both small, easily transported and large bulk commodities - this course aims to explore the long history of the global economy and its relevance to contemporary problems of 'globalization.'

IDCC 250 Public Relations Theory and Practice

Prerequisite(s): Expository Writing I

A survey of the main sectors of public relations activity: from marketing to issues management to crisis communications. Students explore real public relations problems - including some still in progress - with both a domestic and international perspective. They also survey the ethical challenges faced in this profoundly influential field, and prepare recommendations and pitch proposals on behalf of a specific organization.

IPM 320 Decision Support and Business Intelligence

Prerequisite(s): CS 150 or IPM 140 or GB 310

Business intelligence provides applications and technologies used to gather, provide access to, and analyze information about company operations. Today's managers rely on decision support tools, which utilize the Web and graphical user interfaces, for analysis. New tools support collaborative work, have embedded artificial intelligence and assign intelligent agents for routine work. This course will cover all facets of management support systems (MSS): business intelligence for enterprise decision support, decision support systems, expert systems, and knowledge based systems. Cases are used throughout the course to exemplify concepts and provide students with analysis problems. Hands on experimentation and testing will be done in Excel.

LA 104 Gender and the Law

Prerequisite(s): GB 103 or GB 110

Note: May be used as social science, art science or unrestricted elective.

Explores the law both as a force in maintaining the second-class citizenship of women and as a tool in dismantling gender discrimination throughout society. Examines ways in which the law, in the name of patriarchy and protection of women, has been unfair to men. Reviews legal milestones in women's history whereby women gained such rights as the right to vote, to serve as jurors, to serve in the military. Studies the evolution of law as a tool for empowerment of women from early caselaw through modern statutes that seek to prevent gender discrimination in such societal arenas as the workplace, education, and health care. Addresses what many believe is the failure of the legal system to adequately handle areas in which women arguably have unique needs, by examining such topics as the laws surrounding pregnancy, rape and domestic violence.

LIT 392: Topics in Literary Themes: Revisions and Retellings

Our contemporary cultural landscape is littered with "adaptations" of previously told tales. Depending on our geographic, cultural and temporal specificity, we may not even able to identify the "original" tales that have been reworked for our consumption. We can never, according to arbiters of what counts as a narrative, tell a completely new story, but the question remains "What do we do with these narratives that take up the 'told already' to 'tell again'"? We would perhaps be better served by asking why a particular narrative is taken up and retold in a specific historical moment. Analyzing retellings within contemporary popular culture, this course investigates revisions and reimaging's of previously told tales and asks students to get beyond the question of whether or not there is an original text that should be preserved, but to critically engage with what are not always obvious politics of revision, translation, and adaptation.

To "adapt" a narrative is to translate a text from one form into another. Many often read the products of adaptation as being less than satisfactory. We are all too familiar with forms of critique along the lines of: "It's just not as good as the original" or "It's not as good as the book." Perhaps if we shift our critical lens just a bit, we might rework our own strategies of narrative telling by thinking of adaptation as helping "their source(s)...survive"... changing environments and changing tastes" (Stam 3). If we think of adaptation in these terms, outside of a binary frame of "good" or "bad," then we can consider how "retellings" function in a given historical moment to contribute to our understanding of the way cultural texts move and transform along with particular forms of knowledge. Students will read across multiple genres—folk tales, poetry, novels, films, graphic novels, games, spoken word performance and music. To help us get started, we will read some examples of "adaptation theory" to understand current debates surrounding this practice but move quickly to the work of the texts.

MG 241 Leadership, Power and Politics in Organizations

Prerequisite(s): GB 102 or GB 215

Provides an extensive look at the nature of leadership at work. Analyzes how power is distributed, gained and lost in organizations. Examines problems of influence with respect to major actors in organizational life: superiors, subordinates, peers, clients and government. Pays special attention to the problems of managing one's boss.

MG340B Emotional Intelligence at Work

Prerequisite(s): GB 102 or GB 215

The idea of emotional intelligence has been growing in interest during the last decade as an essential set of capacities and skills that complement and enhance the classic business focus on cognitive ability.

MK 344 Retailing

This course aims to expose and teach students state-of-the-art retail practices and to prepare students to make decisions in an industry that is complex and constantly changing. It is expected that through this process, students will feel the excitement, see the changes, and become aware of the opportunities that exist in today's retail environment. Upon completion of the course, it is expected that students will be able to view and understand the business objectives of various retailers. In addition, student will be able to view retail offerings with a trained critical eye and have ability to discern retailers' strengths, weaknesses, opportunities, and threats.

This is a full semester course in retailing. The emphasis will primarily be placed on retailing in the United States. Some time and readings will be devoted to multicultural retailing. This will include specific segments of the discussion which pay particular attention to Hispanic, African, and Asian American shoppers, respectively. While only a cursory introduction to this topic, some light will be shed on the importance of these particular segments to retailing in general. In addition, the influence and subsequent marketing offerings targeted to these consumers will also be discussed.

NASE 321 Food and Food Additives

Prerequisite(s): NASC 110, 111, 112, 121,122

Note: Satisfies the MA/NS or Arts and Sciences elective requirement.

This course introduces students to the food groups, food supplements, food additives, nutrition labeling, and portion sizes though lecture and laboratory activities. The chemical structures of fats, carbohydrates, and proteins will be compared. In the laboratory, students will measure the sugar or salt content of different products such as fruit juices or sports drinks and the results will be compared to recommended USDA values. Students will also keep personal food and activity journals to analyze their eating habits and exercise patterns. The course goal is to create more informed consumers who can make nutritional

decisions through an understanding of the foods they eat. Terms such as "natural," "processed," "low fat," or "fat free" will be defined and some taste testing will be done. Students will select a topic for in depth exploration and present the project to the class.

PH 101 Problems of Philosophy

Seeks to help the student think rationally and critically about basic questions concerning the meaning of human life and our place in society and the universe, and to recognize the bearing of these questions on contemporary social issues. Exposes students to both classical and contemporary philosophical problems. Among problems for possible discussion are the existence of God, freedom and responsibility, human nature and happiness, appearance and reality, ethics and the environment, abortion and individual rights, affirmative action and equality, love and sex, and law and authority.

PS 311 Social Psychology

Note: Satisfies the Humanities/Social Science or Arts and Sciences elective requirements

Investigates our shared human experience studying the impact of interaction with other individuals, groups and the social context upon individual thinking, emotions and behavior. Focuses on the application of social scientific research to practical situations including social influence, interpersonal perception, attitude changes, persuasion and prejudice. The course content is also practically applied to relevant topics in the world of business including leadership, influence, group and team interaction, consumer behavior and decision making under conditions of uncertainty.

SO 295 Film & Society

Film as a medium appears in many different formats and settings from television broadcasts to theaters and from DVDs to computers. Social issues and social relations are presented in virtually unexamined fashion and audiences are expected to draw on cultural presuppositions and understandings to achieve an understanding of the film's themes and contents. The course examines several different film styles in order to better understand the methodologies used by film makers to construct understandability. Film styles to be examined include ethnographic, documentary, social commentary and narrative-fiction. Within these different film styles a number of social issues and social relationships will be considered including, in part, the following: cultural practices and social norms; gender and power relationships; cross dressing and gender transformation; commentary on political and social issues; and, witnessing, truth-telling, trust, honesty and morality in social relationships.

Spring 2013 Elective Guidelines

ARTS & SCIENCE COURSES/ELECTIVES

Arts & Science courses are any courses that are not business courses. The following course codes and courses are considered Arts & Science:

AN	GLS	MLFR	NASC	PS
ART	HI	MLIT	NASE	SO
CIN	LIT	MLJP	PH	
COM	MLCH	MLSP	MC	

CS 150, 180, 213, 220, 221, 230, 234, 240, 280, 367, 376, 380, 420 & 454

EC 251, 261, 321, 323, 331, 335, 341, 343, 351

HONR 445

Any ID except: 306, 350.

LA (100-level only)

MA (above 100-level)

ST 242

HUMANITIES/SOCIAL SCIENCE

The following course codes and courses can fulfill the Humanities/Social Science elective requirement:

AN	GLS	MLFR	PS
ART	HI	MLIT	SO
CIN	LIT	MLJP	PH
COM	MLCH	MLSP	MC

EC 251, 261, 321, 323, 331, 335, 341, 343, 351.

Any ID except: 306 & 350.

LA (100-level only)

PH (except 101)

MATH/NATURAL SCIENCE

The MA/NS elective requirement courses are:

MA courses 200 or higher (except MA 249)
that do not duplicate material presented
in any previously taken MA course,

NASE

ST 242

BEHAVIORAL SCIENCE

The Behavioral Science elective requirement is fulfilled by any **PS** or **SO** course.

BUSINESS COURSES/ELECTIVES

The following course codes and courses are considered business courses and fulfill business electives:

AC	IDCC	FI	MK
AF	IPM	MG	OM
CS 340, 350, 359, 360, 401, 402, 421, 440, 450, 460 & 476			

EC 211, 224, 225, 231, 232, 233, 245, 270, 271,
272, 299 (Spring 2011), 311, 314, 315, 333, 346,
361, 371, 381 & 391

HONR 440

ID 306, 350

LA (200 or higher)

SO 263;

**Note: AC majors may only take 3 credits of AC
in addition to their major courses**

MANAGEMENT AND MARKETING RELATED ELECTIVES

All **AC**, **AF**, **FI**, **IDCC**, **IPM**, **MG**, or **MK** courses not otherwise required; any **LA** course numbered 200 or higher, **ID** 350, and the above **EC** and **CS** business courses. **SO** 263 may also be used as a **MG** related elective.

DIVERSITY, INTERNATIONAL, & COMMUNICATION INTENSIVE FOCUS COURSE REQUIREMENTS

Before graduating, all Bentley students matriculating on or after Fall semester 1999 must satisfy the *Special Focus Course Requirements* by selecting courses from a list of approved courses that have diversity, international studies, and communications-intensive material as their focus. In order to graduate students are required to take and pass:

- one 3-credit diversity-focused course,
- one 3-credit international-focused course, &
- two 3-credit communication-intensive courses, one in the major and one outside the major course of study.

Courses that satisfy the communication-intensive, diversity and international focus requirement are printed in the *Course Schedule* section of this booklet and are designated with **C**, **D**, and/or **I** in the focus section for each course and are available online at www.bentley.edu/registrar/d_reg_times.cfm.

Transfer students entering Bentley with 30 or more transfer credits are waived from these course focus requirements.

Bentley University

Undergraduate Part-Time Programs

Spring 2013

Semester Course Dates:	Monday Classes	Jan. 28 - May 6	All courses are 3 credits unless otherwise indicated
	Tuesday Classes	Jan. 22 - April 30	
	Wednesday Classes	Jan. 23 - May 1	
	Thursday Classes	Jan. 24 - May 2	
	(7) Saturday: SX1	March 23 - April 20	***Mandatory Pre-session, March 2, 2013 - 9-11AM

Accountancy

CRN	Course	CoR	Pt	Cr	Title	Days	Begin & End Time	Instructor	Prerequisites	Focus
10006	AC 310 E01				Cost Management	W	06:30pm 09:00pm	Levesque	PREQ: GB 202 or GB 212	
10011	AC 311 E01				Financial Acc and Reporting I	R	06:30pm 09:00pm	Yezegel	PREQ: GB 202 or GB 212.	
10018	AC 312 E01				Financial Acc and Reporting II	T	06:30pm 09:00pm	Ruff	PREQ: (AC 211 or AC 311).	
10025	AC 340 E01				Accounting Information Systems	T	06:30pm 09:00pm	Baxter	PREQ: (AC 311 (CPR) or AC 211) & (Pre or Co-req GB 310)	C
10026	AC 340 E02				Accounting Information Systems	M	06:30pm 09:00pm	Gupta	PREQ: (AC 311 (CPR) or AC 211) & (Pre or Co-req GB 310)	C
10031	AC 350 E01				Federal Taxation	T	06:30pm 09:00pm	Noga	PREQ: GB 202 or GB 212. Service-Learning 4th-credit option.	
10034	AC 412 E01				Advanced Accounting	W	06:30pm 09:00pm	Freed	PREQ: (AC 312 (CPR) or AC 212)	
10037	AC 450 E01				Advanced Federal Taxation	M	06:30pm 09:00pm	Noga	PREQ: (AC 350 or AC 352 or AC 351). Embedded Service-Learning	
10041	AC 470 E01				Financial Statement Auditing	W	06:30pm 09:00pm	Pepe	PREQ: (AC 311 or AC 211) & AC 340	
10042	AC 472 E01				Internal Auditing	T	06:30pm 09:00pm	Burnaby	PREQ: (AC 312 or AC 212) & AC 340	
10043	AC 475 E01				InformationTechnology Auditing	R	06:30pm 09:00pm	Beveridge	PREQ: (AC 311 or AC 211) & (AC 470 or AC 472)	

CoR -- Courses with a ** in the CoR field are Cluster courses (corequisites).	D -- Diversity
Pt -- All courses are Full semester unless otherwise indicated.	I -- International
Cr -- All courses are 3 credit hours unless otherwise indicated.	C -- Communication Intensive sections.
CC# or WP -- By the time the course begins, your class code must be at LEAST the given number or you must be eligible through the window policy.	
(CC3) = Sophomore standing, 21 credits complete (CC5) = Junior standing, 51 credits complete (CC7) = Senior standing, 84 credits complete (CPR) -- Concurrent prerequisite. IP -- Instructor permission is required, course not available through BannerWEB.	FOR UP-TO-DATE COURSE AVAILABILITY, GO TO http://www.bentley.edu/registrar/

Bentley University

**Undergraduate Part-Time Programs
Spring 2013**

Computer Information Systems

CRN	Course	CoR	Pt	Cr	Title	Days	Begin & End Time	Instructor	Prerequisites	Focus
10046	CS 150 E01				Intro Data & Info Mgmt	T	06:30pm 09:00pm	Ahmed	PREQ: IT 101	
10049	CS 180 E01				Programming Fundamentals	R	06:30pm 09:00pm	Babaian	PREQ: IT 101. Program Intensive	
10055	CS 350 E01				Database Management Systems	W	06:30pm 09:00pm	Topi	PREQ: (CS 220 or CS 150) or (AC 340 & AIS or ISAC major)	
10058	CS 460 E01				IS Proj Mgmt & Practice	M	06:30pm 09:00pm	Wong	PREQ: CS 360	
10068	IT 101 E01				Info Tech and Computer System	T	06:30pm 09:00pm	Shah		

Economics

CRN	Course	CoR	Pt	Cr	Title	Days	Begin & End Time	Instructor	Prerequisites	Focus
10076	EC 111 E01				Principles of Microeconomics	W	06:30pm 09:00pm	Barnor	PREQ: 3 credits of MA 100 level.	
10096	EC 112 E01				Principles of Macroeconomics	T	06:30pm 09:00pm	Barnor	PREQ: EC 111.	
10102	EC 224 E01				Intermediate Price Theory	T	06:30pm 09:00pm	Enz	PREQ: EC 111 & EC 112.	
10107	EC 225 E01				Intermed Macroeconomics	W	06:30pm 09:00pm	Kuntz	PREQ: EC 111 & EC 112.	
10109	EC 273 E01				Tech, Innov & Econ Perf	R	06:30pm 09:00pm	Flynn	PREQ: EC 111 & EC 112.	
10117	EC 381 E01				Research in Managerial Econ	T	06:30pm 09:00pm	Dave	PREQ: EC 224 & (ME or EF major or IP) & (CC7 or WP)	C
10122	EC 391 E01				Monetary Economics	T	06:30pm 09:00pm	Tommasi	PREQ: FI 305 & FI 320 & EC 225 & (CC7 or WP). Open to EF or FI major, to others with IP; not available to those with credit for EC 211	C

English & Media Studies

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Bentley University

Undergraduate Part-Time Programs

Spring 2013

CRN	Course	CoR	Pt	Cr	Title	Days	Begin & End Time	Instructor	Prerequisites	Focus
10123	ART 222 E01				Going to Symphony	R	06:30pm 09:00pm	Frank	Course runs for a full year. 0 credits in the fall, 3 credits awarded in the spring. Registration not available on the web. Students enrolled in the fall will automatically be registered for the spring.	
10128	CIN 382 E01				The City in American Film	M	06:30pm 09:00pm	Stuckey	Fulfils LIT requirement or A&S elec.	D
10135	COM 210 E01				Effective Speaking	W	06:30pm 09:00pm	Sarkisian	PREQ: Expository Writing I, Fulfils A&S or HUM/SS elective, not LIT elective.	C
10149	EXP 101 E01				Expository Writing I	T	06:30pm 09:00pm	Stuckey		
10169	EXP 201 E01				Expository Writing II	R	06:30pm 09:00pm	Jimenez-Alley	PREQ: Expository Writing I.	
10194	LIT 356 SX1		7		The Victorian Period	S	09:00am 04:00pm	Holm	Mandatory Pre-session March 2, 9 - 11am. Class meets 3/23, 3/30, 4/6, 4/13, 4/20.	
10199	LIT 367 E01				African American Women Writers	W	06:30pm 09:00pm	Prater		C, D
10209	MC 250 E01				Princ of Globalization & Media	M	06:30pm 09:00pm	Aslinger		C, I
10212	MC 350 E01				Video Gaming Indust & Culture	T	06:30pm 09:00pm	Nichols		C

Finance

CRN	Course	CoR	Pt	Cr	Title	Days	Begin & End Time	Instructor	Prerequisites	Focus
10226	FI 305 EB1				Prin of Accounting & Finance	T	06:30pm 09:00pm	Hanover	PREQ: (GB 202 or GB 212) & GB 213 CPR & EC 112 CPR).	
10227	FI 312 EB1				Advanced Topics in Investments	M	06:30pm 09:00pm	Pope	PREQ: FI 320 or IP & (CC7 or WP).	
10228	FI 318 EB1				R E Investment Decisions	M	06:30pm 09:00pm	Willard	PRE or CO-REQ: FI 380 or FI 320 & (CC5 or WP).	
10229	FI 318 EB2				R E Investment Decisions	T	06:30pm 09:00pm	Harrell	PRE or CO-REQ: FI 380 or FI 320 & (CC5 or WP).	

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D -- Diversity

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I -- International

Cr -- All courses are 3 credit hours unless otherwise indicated.

C -- Communication Intensive sections.

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FOR UP-TO-DATE COURSE AVAILABILITY, GO TO <http://www.bentley.edu/registrar/>

(CC5) = Junior standing, 51 credits complete

(CC7) = Senior standing, 84 credits complete

(CPR) -- Concurrent prerequisite.

IP -- Instructor permission is required, course not available through BannerWEB.

Bentley University
Undergraduate Part-Time Programs
Spring 2013

CRN	Course	CoR	Pt	Cr	Title	Days	Begin & End Time	Instructor	Prerequisites	Focus
10235	FI 320 EB1				Financial Markets and Invest	T	06:30pm 09:00pm	TBA	PREQ: (FI 305 or (FI 310 & AC 260)) or (FI 310 & AC 312) & (CC5 or WP).	
10244	FI 340 EB1				Intro to Prof Financial Plan	R	06:30pm 09:00pm	DeSoye	PRE or CO-REQ: FI 380 or FI 320 & (CC5 or WP).	
10252	FI 351 EB1				International Finance	T	06:30pm 09:00pm	Chinca	PREQ: FI 320 or FI 380 & (CC7 or WP).	C
10253	FI 351 EB2				International Finance	R	06:30pm 09:00pm	Uhlmann	PREQ: FI 320 or FI 380 & (CC7 or WP).	C
10260	FI 380 EB1				Advanced Managerial Finance	T	06:30pm 09:00pm	Leabman	PREQ: FI 305 or (FI 310 & AC 260) or (FI 310 & AC 312) & (CC5 or WP).	
10263	FI 402B EB1				Venture Capital	M	06:30pm 09:00pm	Hanover	PRE or CO-REQ: FI 380 or FI 320 & (CC5 or WP).	
10264	FI 402C EB1				Mergers & Acquisitions	W	06:30pm 09:00pm	DiBello	PRE or CO-REQ: FI 380 or FI 320 & (CC5 or WP).	

General Business

CRN	Course	CoR	Pt	Cr	Title	Days	Begin & End Time	Instructor	Prerequisites	Focus
10281	GB 110 E01				Legal & Ethical Environ in Bus	T	06:30pm 09:00pm	Pierre-Louis	Not open to students that are required to take GB 103.	
10287	GB 112 E01				Tools & Concepts in AC & FI	M	06:30pm 09:00pm	Abbott	Not open to students that are required to take GB 201.	
10320	GB 212 E01				Practice & Applic in AC & FI	W	06:30pm 09:00pm	TBA	PREQ: GB 112	
10333	GB 213 E01				Business Statistics	W	06:30pm 09:00pm	Guglielmo	PREQ: (MA 126, MA 139 or MA 141) & IT 101 & GB 112. For students on the old business core this course will replace GB 210.	
10346	GB 214 E01				Marketing-Operations Fundament	T	06:30pm 09:00pm	Landsman	PREQ: (CC3 or WP). Not open to students that are required to take GB 301. Other instructor: Li	

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C -- Communication Intensive sections.

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(CC5) = Junior standing, 51 credits complete

(CC7) = Senior standing, 84 credits complete

(CPR) -- Concurrent prerequisite.

IP -- Instructor permission is required, course not available through BannerWEB.

Bentley University

Undergraduate Part-Time Programs Spring 2013

CRN	Course	CoR	Pt	Cr	Title	Days	Begin & End Time	Instructor	Prerequisites	Focus
10347	GB 214 E02				Marketing-Operations Fundament	T	06:30pm 09:00pm	Li	PREQ: (CC3 or WP). Not open to students that are required to take GB 301. Other instructor: Landsman	
10362	GB 215 E01				Human Behavior & Organizations	W	06:30pm 09:00pm	Thompson	PREQ: (CC3 or WP). Not open to students that are required to take GB 301.	
10374	GB 310 EB1				Business Processes & Systems	M	06:30pm 09:00pm	TBA	PREQ: GB 212, GB 213 & GB 214	
10375	GB 310 EB2				Business Processes & Systems	W	06:30pm 09:00pm	Marabelli	PREQ: GB 212, GB 213 & GB 214	
10388	GB 320 E01				Integrated Business Project	M	06:30pm 09:00pm	Salsbury	PREQ: GB 212 & GB 213 & GB 214 & GB 215. Taught with Elwell, Siy	
10389	GB 320 E02				Integrated Business Project	M	06:30pm 09:00pm	Elwell	PREQ: GB 212 & GB 213 & GB 214 & GB 215. Taught with Salsbury, Siy	
10390	GB 320 E03				Integrated Business Project	M	06:30pm 09:00pm	Siy	PREQ: GB 212 & GB 213 & GB 214 & GB 215. Taught with Salsbury, Elwell	
10401	GB 410 EB1				Global Strategy	M	06:30pm 09:00pm	Jurgens	PREQ: (All 100 and 200 level GB courses & GB 310) and GB 320 CPR & (CC7 or WP). Students that are required to take GB 401 should take this class in its place.	
10402	GB 410 EB2				Global Strategy	T	06:30pm 09:00pm	Rock	PREQ: (All 100 and 200 level GB courses & GB 310) and GB 320 CPR & (CC7 or WP). Students that are required to take GB 401 should take this class in its place.	
10403	GB 410 EB3				Global Strategy	W	06:30pm 09:00pm	Kennedy	PREQ: (All 100 and 200 level GB courses & GB 310) and GB 320 CPR & (CC7 or WP). Students that are required to take GB 401 should take this class in its place.	
10404	GB 410 EB4				Global Strategy	R	06:30pm 09:00pm	Hanover	PREQ: (All 100 and 200 level GB courses & GB 310) and GB 320 CPR & (CC7 or WP). Students that are required to take GB 401 should take this	

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Cr -- All courses are 3 credit hours unless otherwise indicated.

C -- Communication Intensive sections.

CC# or WP -- By the time the course begins, your class code must be at LEAST the given number or you must be eligible through the window policy.

(CC3) = Sophomore standing, 21 credits complete

FOR UP-TO-DATE COURSE AVAILABILITY, GO TO <http://www.bentley.edu/registrar/>

(CC5) = Junior standing, 51 credits complete

(CC7) = Senior standing, 84 credits complete

(CPR) -- Concurrent prerequisite.

IP -- Instructor permission is required, course not available through BannerWEB.

Bentley University
Undergraduate Part-Time Programs
Spring 2013

CRN	Course	CoR	Pt	Cr	Title	Days	Begin & End Time	Instructor	Prerequisites	Focus
									class in it's place.	

Global Studies

CRN	Course	CoR	Pt	Cr	Title	Days	Begin & End Time	Instructor	Prerequisites	Focus
10410	GLS 100 E01				US Govt & Politics	M	06:30pm 09:00pm	Lovoi		
10428	GLS 114 E01				Cross-Cultural Understanding	T	06:30pm 09:00pm	Nussbaum	Service-Learning 4th-credit option.	I
10439	GLS 403 E01				Model United Nations	W	06:30pm 09:00pm	McNemar	PREQ: 1 GLS course or IP. Service-Learning 4th-credit option.	I

History

CRN	Course	CoR	Pt	Cr	Title	Days	Begin & End Time	Instructor	Prerequisites	Focus
10456	HI 354 E01				The New Nation	T	06:30pm 09:00pm	Jackson		D

Info Design and Corporate Comm

CRN	Course	CoR	Pt	Cr	Title	Days	Begin & End Time	Instructor	Prerequisites	Focus
10468	IDCC 255 E01				Public Relations Writing	M	06:30pm 09:00pm	Moore	PREQ:Expository Writing I	C
10476	IDCC 320 E01				Managerial Communication	T	05:00pm 07:20pm	Knutel	PREQ:Expository Writing I	C
10481	IDCC 390A E01				The Business of Social Media	R	06:30pm 09:00pm	Hammond	PREQ: Expository Writing I	C

Management

CRN	Course	CoR	Pt	Cr	Title	Days	Begin & End Time	Instructor	Prerequisites	Focus
10560	MG 240 E01				Interpersonal Relations in Mgt	W	06:30pm 09:00pm	O'Halloran	PREQ: (GB 102 or GB 215).	C

CoR -- Courses with a ** in the CoR field are Cluster courses (corequisites). Pt -- All courses are Full semester unless otherwise indicated. Cr -- All courses are 3 credit hours unless otherwise indicated. CC# or WP -- By the time the course begins, your class code must be at LEAST the given number or you must be eligible through the window policy. (CC3) = Sophomore standing, 21 credits complete (CC5) = Junior standing, 51 credits complete (CC7) = Senior standing, 84 credits complete (CPR) -- Concurrent prerequisite. IP -- Instructor permission is required, course not available through BannerWEB.	D -- Diversity I -- International C -- Communication Intensive sections.
	FOR UP-TO-DATE COURSE AVAILABILITY, GO TO http://www.bentley.edu/registrar/

Bentley University

Undergraduate Part-Time Programs Spring 2013

CRN	Course	CoR	Pt	Cr	Title	Days	Begin & End Time	Instructor	Prerequisites	Focus
10562	MG 241 E01				Leadership, Power and Politics	M	06:30pm 09:00pm	Payne	PREQ: (GB 102 or GB 215).	
10564	MG 250 E01				Human Resource Management	T	06:30pm 09:00pm	Boyd	PREQ: (GB 102 or GB 215).	
10565	MG 316 E01				Service Operations Management	M	06:30pm 09:00pm	Gordon	PREQ: (GB 102 or GB 215).	
10568	MG 335 E01				Entrepreneurial Thinking	M	06:30pm 09:00pm	Blakelock	PREQ: (GB 102 or GB 215).	
10576	MG 340D E01				Effective Selling	R	06:30pm 09:00pm	Boutelle	PREQ: (GB 102 or GB 215).	
10761	MG 340E SX1	7			Manag Organizational Change	S	09:00am 04:00pm	Stewart	PREQ: (GB 102 or GB 215). Mandatory Pre-session March 2, 9 - 11am. Class meets 3/23, 3/30, 4/4, 4/13, 4/20.	I
10578	MG 343 E01				Project Management	R	06:30pm 09:00pm	Picciano	PREQ: (GB 102 or GB 215).	
10583	MG 345 E01				Organization and Environment	T	06:30pm 09:00pm	O'Connor	PREQ: (GB 102 or GB 215).	
10586	MG 360 E01				Negotiating	T	06:30pm 09:00pm	O'Halloran	PREQ: (GB 102 or GB 215). Pass/Fail option not available on this course.	C
10588	MG 365 E01				Theory & Mang of Nonprofit Org	R	06:30pm 09:00pm	Rock	PREQ: (GB 102 or GB 215).	

Marketing

CRN	Course	CoR	Pt	Cr	Title	Days	Begin & End Time	Instructor	Prerequisites	Focus
10596	MK 322 E01				Marketing Research	T	06:30pm 09:00pm	Berger	PREQ: (MK 160 or GB 301 or GB 214) & (ST 241 or GB 210 or GB 213).	
10597	MK 322 E02				Marketing Research	W	06:30pm 09:00pm	Gosselin	PREQ: (MK 160 or GB 301 or GB 214) & (ST 241 or GB 210 or GB 213).	
10599	MK 330 E01				New Product Develop & Mktg	M	06:30pm 09:00pm	Pouliopoulos	PREQ: (MK 160 or GB 301 or GB 214).	
10603	MK 343 E01				Sales Force Management	R	06:30pm 09:00pm	Kinch	PREQ: (MK 160 or GB 301 or GB 214).	
10606	MK 361 E01				e-Marketing	R	06:30pm 09:00pm	Snow	PREQ: (MK 160 or GB 301 or GB 214).	

CoR -- Courses with a ** in the CoR field are Cluster courses (corequisites).

D -- Diversity

Pt -- All courses are Full semester unless otherwise indicated.

I -- International

Cr -- All courses are 3 credit hours unless otherwise indicated.

C -- Communication Intensive sections.

CC# or WP -- By the time the course begins, your class code must be at LEAST the given number or you must be eligible through the window policy.

(CC3) = Sophomore standing, 21 credits complete

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(CC5) = Junior standing, 51 credits complete

(CC7) = Senior standing, 84 credits complete

(CPR) -- Concurrent prerequisite.

IP -- Instructor permission is required, course not available through BannerWEB.

Bentley University
Undergraduate Part-Time Programs
Spring 2013

CRN	Course	CoR	Pt	Cr	Title	Days	Begin & End Time	Instructor	Prerequisites	Focus
10617	MK 400 EB1				Marketing Management	W	06:30pm 09:00pm	Campbell	PREQ: (MK 160 or GB 301 or GB 214) & 2 other Marketing courses & (CC7 or WP).	C

Mathematical Sciences

CRN	Course	CoR	Pt	Cr	Title	Days	Begin & End Time	Instructor	Prerequisites	Focus
10503	MA 123 E01				Applied Calculus for Bus I	T	06:30pm 09:00pm	Quint		
10524	MA 126 E01				Applied Calculus for Bus II	R	06:30pm 09:00pm	Paulsen	PREQ: MA 123 or MA 123L	
10544	MA 243 E01				Discrete Probability	M	06:30pm 09:00pm	Sorensen	PREQ: 3 credits of math	

Natural & Applied Sciences

CRN	Course	CoR	Pt	Cr	Title	Days	Begin & End Time	Instructor	Prerequisites	Focus
10640	NASC 101 E01			4	Astronomy: Stars & Universe	W	06:30pm 09:50pm	Fishman		
10668	NASE 335 E01				Oceanography	W	06:30pm 09:00pm	Benotti	PREQ: Any NASC course.	
10674	PS 210 E01				Pioneers in Psychology	W	06:30pm 09:00pm	Repassy		

Philosophy

CRN	Course	CoR	Pt	Cr	Title	Days	Begin & End Time	Instructor	Prerequisites	Focus
10710	PH 101 E01				Problems of Philosophy	R	06:30pm 09:00pm	Reeves		

Sociology

CRN	Course	CoR	Pt	Cr	Title	Days	Begin & End Time	Instructor	Prerequisites	Focus
10727	SO 252 E01				Health,Illness & Everyday Life	T	06:30pm 09:00pm	TBA		D

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Course Descriptions

For a complete listing of courses, see the Undergraduate Catalogue.

Accountancy

AC 310 Cost Management

Prerequisite(s): GB 202 or GB 212

Introduces the concepts of cost management and strategic cost management. Presents comprehensive coverage of principles involved in the determination of the cost of a product or service. Covers operational budgeting, standard costing, and activity-based costing as tools for planning and control. Emphasizes analysis, interpretation and presentation of information for management decision making purposes, especially those decisions as they relate to cost management.

AC 311 Financial Accounting and Reporting I

Prerequisite(s): GB 202 or GB 212

Note: Not open to students who completed AC 211. Students will not receive academic credit for both AC 311 and AC 260.

First in a two-course sequence of financial accounting courses at the professional level. Examines the principles and practices of external financial reporting, with particular emphasis on balance sheet valuations and their relationship to income determination. Reviews basic accounting concepts and the essentials of the accounting process. Covers the application of present value techniques to accounting valuations. Studies in depth the measurement and disclosure problems associated with cash, receivables, inventories, fixed assets and intangibles. Alternative accounting procedures and their impact on financial statements are also examined.

AC 312 Financial Accounting and Reporting II

Prerequisite(s): AC 211 or AC 311

Note: Not open to students who completed AC 212

Continues the two-course sequence begun in AC 311 by exploring additional topics involving external reporting and disclosure. Covers, in depth, such topics as current liabilities, long-term debt, stockholders' equity, earnings per share, revenue recognition, accounting for income taxes, accounting changes, and Statement of Cash Flows.

AC 340 Accounting Information Systems

Prerequisite(s): (AC 311 (CPR) & GB 203 or GB 310

Prepares students to be effective users, evaluators, developers, and auditors of accounting information systems (AIS). Examines several typical business processes, such as order entry/sales, billing/accounts receivable/cash receipts, and purchasing/accounts payable/cash

disbursements and their associated AIS. Major themes throughout the course include oral and written communication, objectives and procedures of internal control, typical business documents and reports, proper system documentation through flowcharts and other techniques, systems analysis and design methodologies, and assessment of information processing in support of operational and strategic objectives in the context of rapidly changing technology advances. Hands-on experience with the process and control implications of enterprise systems coupled with an in-depth field-based business process analysis gives the student exposure to state-of-the-art AIS.

AC 350 Federal Taxation

Prerequisite(s): GB 202 or GB 212

Note: Not open to students who completed AC 352

Gives a broad training in federal income tax law and Treasury Department regulations. Introduces a broad range of tax philosophy, tax concepts, and types of taxpayers. Emphasizes the role of taxation in a business decision-making environment for all types of entities. Introduces basic skills of tax planning and tax research.

AC 412 Advanced Accounting

Prerequisite(s): (AC 312 (CPR) or AC 212)

Note: Not open to students who completed AC 320

Presents the theory and related problems of specialized topics in financial accounting. Examines leases, pensions, investments, and the particular problems associated with the partnership form of business organization. Topics also include business combinations through purchase and pooling of interests, with emphasis on consolidated financial statements of parents and subsidiaries and elimination of intercompany transactions; and accounting for foreign operations.

AC 450 Advanced Federal Taxation

Prerequisite(s): AC 350

Note: Not open to students who completed AC 362

Examines tax topics for corporations, partnerships and proprietorships at a more complex level. Focuses on a life-cycle approach for each of the entities. Includes, at a basic level, topics of estate and gift tax and tax-exempt entities. Reinforces competent tax research and tax planning skills.

AC 470 Financial Statement Auditing

Prerequisite(s): (AC 311 or AC 211) and AC 340

Note: Not open to students who have previously taken AC 371 or AC 400 or AC 471

Develops an understanding and appreciation of the philosophy of the audit process and its practice. Presents the preparation of audit working papers supporting an examination of the records and procedures of an enterprise. Covers the report and opinion of the auditor to management, stockholders and others. Discusses internal auditing procedures as opposed to those

performed by the independent public accountant. Considers the ethical and legal responsibilities of the auditor. Includes an introduction to operational auditing as a tool to increase the efficiency and effectiveness of a firm's accounting system.

AC 472 Internal Auditing

Prerequisite(s): AC 311 and AC 340

Develops an understanding and appreciation of the role of internal auditing in an organization. Discusses the operational approach of the internal auditor in areas such as purchasing, production, personnel, financial management, computer operations and international operations. Considers the planning and organizing of an internal audit department and coordination with the outside auditor. Uses sampling and statistical techniques and various software packages available to the internal auditor

AC 475 Information Technology Auditing Principles and Practice

Prerequisite(s): AC 470 or AC 472

Note: Not open to students who completed

AC 477 or AC 478

Introduces three typical aspects of information technology (IT) audits: the audits of computerized information systems, the computer facility, and the process of developing and implementing information systems. Through readings, case studies, exercises, and discussion, students will learn to plan, conduct, and report on these three types of IT audits. Additional topics may include challenges posed by emerging information technologies, advanced audit software, business continuity planning, and the role of the IT auditor as an adviser to management

Computer Information Systems

CS 150 Introduction to Data and Information Management

Prerequisite(s): IT 101

The course introduces information management and relational databases; data collection, storage, and retrieval; query/report design and generation; logical database structures; basic transaction architecture; and systems analysis for database design.

CS 180 Programming Fundamentals

Prerequisite(s): IT 101

Students will develop basic programming and problem solving skills through a variety of assignments that explore the use of fundamental control and data structures using the Java programming language. Students learn about the concepts of classes and objects without being exposed to the advanced principles of object orientation. Testing and debugging techniques, the development of sound programming logic, and the writing of well-structured code are also emphasized.

CS 350 Database Management Systems

Prerequisite(s): CS 150 or AC 340 (AIS or ISAC majors)

This course is a comprehensive introduction to data management in organizations. It establishes the data management foundation in the computing and AIS majors. Topics include conceptual and logical data modeling, entity relationship and relational data modeling and database design and implementation using the SQL programming language. Students will complete exercises in database modeling, design and programming.

CS 360 Business Systems Analysis and Modeling (3 credits)

Prerequisite(s): CS 150

CS 460 Applied Software Project Management

Prerequisite(s): CS 360; recommended completion of CS 350

Students learn and experience the process of information systems development through managing team dynamics and performing software engineering project management. Specific topics discussed include the value of different software development life cycles, project management tools and techniques, software process management practices and software quality management practices. This course fuses students' prior IT and business education, preparing them to launch their professional IT careers.

IT 101 Information Technology and Computer System Concepts

Provides a comprehensive and current introduction to information technology in general and computer system concepts and personal computers in particular. Focuses on the role and underlying concepts of computer technology in the information age. Personal, organizational and social implications of information technology are explored. Problem-solving skills using Microsoft Office software and the World Wide Web are also developed. The World Wide Web will be extensively used as the platform for conceptual understanding.

Economics

EC 111 Principles of Microeconomics

Prerequisite(s): 3 credits of MA100 level

Provides students with an understanding of fundamental economic principles and tools. Presents economic analysis with respect to demand, supply, market equilibrium, costs of production and resource pricing. Examines the market structures of pure competition, oligopoly, monopolistic competition and monopoly. Analyzes the markets for labor and capital.

EC 112 Principles of Macroeconomics

Prerequisite(s): EC 111

Analyzes the determinants of aggregate economic activity and the effects of government policies intended to achieve full employment, price stability and economic growth.

Topics include inflation, unemployment, interest rates, fiscal policy and the public debt, monetary policy, the balance of payments, and exchange rates. Introduces the economic analysis of international trade, comparative advantage and selected current economic problems.

EC 224 Intermediate Price Theory

Prerequisite(s): EC 111 and EC 112

Examines price determination in the marketplace and the interactions among consumers, firms and government in the market process. The study of markets and the forces of supply and demand provides a sound basis for understanding pricing, production decisions, cost conditions, industry regulations, and profitability. Consumer behavior and firm decision-making form the fundamental structure for the course of study. Among the topics covered are consumer choice, welfare effects of government policy, production technology, profitability, competitive market analysis, and market power and price discrimination. Analytical tools and the economic modeling techniques are developed through the course. This is a required course for all economics and economics-finance majors.

EC 225 Intermediate Macroeconomics

Prerequisite(s): EC 111 and EC 112

Analyzes the environment in which business operates, including the influence of the government and Central Bank policies, recessions and expansions, inflation and growth on a business. Provides the tools to analyze the effect of various economic events on production, employment and prices. The course also introduces important debates in economics, such as "supply-side" economics, the impact of a balanced budget amendment, and the role of the Federal Reserve in keeping inflation and unemployment low. Periodic writing assignments help students use the tools learned to analyze current events and policy discussions. This course is required for all economics majors.

EC 273 Technology, Innovation and Economic Performance

Prerequisite(s): EC 111 and EC 112

Note: This course is considered business.

This course explores the economic aspects of innovation and technology, focusing on their implications for economic performance and competitiveness of firms, industries, regions and countries. Micro-economic aspects of innovation are covered, including topics such as types of innovation, the role of R&D, patents, and characteristics of firms most likely to innovate. Business applications are demonstrated through case studies of industries. At the macro-economic level, interrelationships among technology, innovation and economic growth are analyzed. Factors underlying the ability of regions (such as Silicon Valley and along Route 128), and of countries (such as Ireland, India and China) to succeed or fail in generating

technology-based firms and in high-tech economic growth and development are explored.

EC 381 Research in Managerial Economics

Prerequisite(s): Senior-level standing and EC 224. Open to Managerial Economics or Economics-Finance majors, others by permission of the instructor.

This capstone course analyzes business problems in terms of microeconomic principles and methods. Students are required to apply economic reasoning to managerial decisions in demand forecasting, production and cost analysis, pricing and competitive strategies. Course material integrates economic theory with statistical techniques and concepts from other business disciplines through a series of case studies and analytical models. As a capstone course, requires students to prepare a research project that integrates the principles and methods developed in this course with their area of concentration (or in finance for economics-finance majors).

EC 391 Monetary Economics

Prerequisite(s): Senior-level standing, (FI 305 or FI 310), FI 320, and EC 225. Open to economics-finance or finance majors, others by permission of the instructor.

Note: May not be taken by students who have completed EC 211 (Money and Banking).

This course will take an especially close look at how monetary policy impacts the major financial markets, particularly the bond market. After examining the impact of monetary policy on the domestic economy, we will shift our analysis to the international arena. This will include an evaluation of the impact of money on both spot and forward exchange rates, and we will also examine the relative merits of fixed and flexible exchange rate systems. This analysis will then be applied to various real world cases such as the EMU, currency boards, and exchange rate crises. The final section of the course will focus on some of the major issues faced by U.S. monetary policymakers. We will examine the tools, targets and goals of Federal Reserve policy, with particular emphasis on some of the current debates of U.S. monetary policy.

English and Media Studies

ART 222 Going to Symphony

This course aims at introducing what is usually called "classical music" to students with little or no experience of it. The course aims at four inter-related goals. 1) To develop a sense of the culture of the world of classical music; 2) to understand the historical background out of which this music grew and how it relates to other musical traditions including those students are most familiar with; 3) to provide students with a basic understanding of the genres and structures of classical music, and to give them mastery of a vocabulary for talking about it; and 4) to

make students familiar enough with the music itself so that they can begin to appreciate it and take pleasure in it. The course, built around attendance at four concerts by the Boston Symphony Orchestra at Symphony Hall in Boston, runs through the academic year with six class meetings and two concerts in each semester. No credit is given until the end of the spring term.

CIN 382 The City in American Film

This course examines the image of the city in American film. Close attention is paid to issues of race and sexual orientation amid the multiple, sometimes conflicting portrayals of urban centers as places of refuge and violence, liberalism and intolerance, prosperity and poverty. While setting provides the conceptual theme of the course, students are invited to analyze these films from the widest possible array of perspectives, grounded in the critical approaches relevant to the discipline of cinema studies and interpretation of narrative meanings.

COM 210 Effective Speaking

Success in every aspect of business life, from interviewing to meetings to giving reports and presentations, from sales to management to client relationships in accounting and finance — all depend on the ability to speak confidently, and to project oneself and one's message effectively. Developing these skills strengthens presentations in other classes as well. These skills consist of techniques and tools for developing, organizing and delivering a variety of strong presentations. Covers effective use of PowerPoint and other visual aids, and methods for overcoming stage fright and anxiety about public speaking.

EXP 101 Expository Writing I: Critical Thinking and Writing

Students in Expository Writing I learn to summarize, analyze, evaluate, and synthesize the published views of others. The course addresses questions such as: What does it take to "crack" a difficult text? To assess the soundness of a text? To position other sources and oneself in relation to a text? Instructors of Expository Writing I assign readings that advance students' learning, challenge them intellectually, engage them in the process of thinking critically about the issues raised, and motivate them to construct meaning of their own.

EXP 201 Expository Writing II: Advanced Inquiry in Writing

Expository Writing II reinforces and advances the lessons of Expository Writing I, leading students toward understanding and mastery of the processes involved in sustained inquiry: questioning, hypothesizing, testing, re-hypothesizing, and re-testing. Students undertake an ambitious intellectual project that culminates in a final paper in which they report on the progress they have made through extensive, in-depth inquiry. Projects may

draw on library and Internet sources and/or may entail original research such as interviews, observations, surveys, and service-learning experiences.

LIT 356 The Victorian Period

British literature of the 19th century reveals the excitement - and the struggle - of learning to live in a world of rapid technological advances. During this period, England led the world in industrial development, in urbanization, and in the possibilities and disruptions brought on by these changes. Writers of the Victorian period - novelists like Charles Dickens and George Eliot, poets like Tennyson and Browning - eagerly examined and portrayed the great new world. They investigated the changes in city and country life, political and religious upheavals (particularly the clash of religion and science), and the development of a Victorian "attitude" about respectability and values. Presents some of the great authors and works that mark this remarkable period.

LIT 367 African American Women Writers

Toni Morrison has a compelling explanation for the rising popularity of black women's fiction: "white men, quite naturally, wrote about themselves and their world; white women tended to write about white men because they were so close to them as husbands, lovers and sons; and black men wrote about white men as the oppressor or the yardstick against which they measured themselves. Only black women writers were not interested in writing about white men and therefore they freed literature to take on other concerns." This course includes autobiographical and fictional works by such black women writers as Harriet Jacobs, Zora Neale Hurston, Gwendolyn Brooks, Nella Larsen, Toni Morrison, and Gloria Naylor to illustrate the richness and diversity of the black woman writer's literary tradition, as well as the ways in which contemporary writing by African American women has revolutionized American literature.

MC 250 Principles of Globalization and the Media

This course looks at international media industries, products and audiences to provide an introduction to a multinational and multiethnic culture. In addition to providing a strong general grasp of how international media are structured, the course focuses on how cultural and media products impact democracy internationally. Students consider the elements, interaction, and impact of media culture and mass communication in national and international arenas, with special attention to questions of ideology, political economy and global democracy.

MC 350 Video Gaming Industry & Culture

This course focuses on the emergence of PC/console gaming as a medium of communication, an industrial

sector, and a cultural arena. Class readings address game design and development strategies and processes, relationships between game publishers and developers, and controversies over authorship/ownership and compensation in the gaming industry. Class discussions examine the emergence of particular game genres, games in learning and media literacy, the evolution of gaming firms, and the emergence of games as a medium in which designers, marketers, and players construct and contest gender, race and sexual norms. Writing projects in the course include textual analysis, summarizing and critiquing academic and trade sources, evaluating video game criticism, and a final research paper that examines connections between game design/development, play, and cultural issues in gaming.

Finance

FI 305 Principles of Accounting and Finance

Prerequisite(s): EC 112 ((CPR) & (GB 201 & GB 202 and GB 210) or (GB 212 & GB 213 (CPR))

This course serves as the gateway to the Finance, Economics & Finance and Corporate Finance & Accounting majors. An overview of financial statements and approaches to financial statement analysis are covered first, followed by the basics of valuation and the management of working capital. Specific topic areas include time value of money, risk and return, valuation of financial securities, estimating the cost of capital, working capital management and financial planning and forecasting.

FI 312 Advanced Topics in Investments

Prerequisite(s): FI 320

Topics covered include in-depth treatment of modern portfolio theory - attitudes toward risk, derivation of portfolio models, and applications using active and passive approaches. Other topics include bond portfolio strategies, options pricing and financial futures.

FI 318 Real Estate Investment Decisions

Prerequisite(s): Junior-level standing

Pre- or corequisite(s): FI 380

Acquaints the student with the basic concepts and principles of real estate and urban economics that affect real estate investments. Equips students with essential tools needed for comprehensive real estate investment analysis. Emphasizes the financial aspects of real estate, e.g., appraisal, feasibility analysis, and primary and secondary markets of real estate.

FI 320 Financial Markets and Investments

Prerequisite(s): Junior-level standing and FI 305

Introduces students to important topics in bond, equity and options markets. To this end, the course focuses on issues surrounding the nature and functioning of these

markets and the key models used in valuing securities that are traded on them. Students will enhance their understanding of how these markets operate to establish asset values by engaging in exercises in the Trading Room.

FI 340 Introduction to Professional Financial Planning

Prerequisite(s): FI 305 and junior level standing

Provides an overview of the personal financial planning process, including the establishment of goals and objectives, forecasting of lifetime income and expenditures, evaluation of alternative investments, money management, taxation, and retirement and estate planning. Covers the concepts, theories and analytical methods used in professional financial planning. Investments considered include home ownership, securities, money market funds, investment partnerships, insurance, business ownership, real estate, and retirement programs. Analyzes the effects of inflation, changing interest rates and taxation on these investments. Designed to give an in-depth exposure to financial planning issues to students with a professional interest in the field.

FI 351 International Finance

Prerequisite(s): FI 320 or FI 380 and senior level standing

Surveys systematically the theory of international finance, international investing and international business. Areas covered include foreign exchange with emphasis on exchange rate determination, exchange risk, hedging and interest rate arbitrage, international money and capital markets and international financing, multinational capital budgeting and the cost of capital.

FI 380 Advanced Managerial Finance

Prerequisite(s): FI 305 and junior level standing

This course builds on materials covered in FI 305. Topics covered include capital budgeting under uncertainty, capital structure and payout policy, investment banking and public offerings of securities, lease financing and hybrid securities, mergers, acquisitions and other forms of corporate restructuring, bankruptcy and liquidations, and an introduction to derivative securities and corporate risk management. Course pedagogy includes the use of cases to bridge the gap between finance theory and real-world applications.

FI 402 Venture Capital

Prerequisite(s): FI 320

This course uses a combination of readings, cases, lectures, and guest speakers to study the venture capital industry in the United States. Emphasis is on the perspective of the venture capitalist. The course is designed to (i) Create an understanding of the role venture capitalists play in financing, advising, and influencing companies, (ii) Develop a conceptual framework for analysis that includes economic, social, and legal aspects, (iii) Gain knowledge of the institutional details related to

raising capital, both for the venture capital firm and the investee companies, and (iv) Explore the interactions between venture capital activity and economic activity, the legal environment, and social norms.

FI 402C Mergers and Acquisitions

Mergers and Acquisitions is an advanced finance course which is designed to examine all the aspects of corporate mergers, acquisitions and other changes in control of a company. The course will discuss such matters as the strategy and rationale for such transactions, corporate governance, valuation, structuring, due diligence, private equity and leveraged buyouts and the seller's perspective in a transaction. Other topics will include a discussion of alternatives to mergers and acquisitions such as joint ventures and licensing, as well as a discussion of post merger integration.

General Business

GB 110 Legal & Ethical Environment in Business

Note: Not open to students that are required to take GB 103

Provides an overview of the legal and ethical issues that confront business managers and executives in both starting a business and operating an existing business. Provides an analytical framework to identify legal and ethical issues. Discusses the relationship between business professionals and legal counsel. Discusses topics in contracts, sales, torts, crimes, securities law and Sarbanes-Oxley, business organizations, employment and discrimination and E-commerce. Interweaves international and ethical issues into the topics covered. Includes team assignments where appropriate.

GB 112 Tools & Concepts in Accounting & Finance

Note: Not open to students who have taken GB 201

The primary objective of this course is to provide a foundational understanding of accounting and finance concepts and tools. This course takes students from double-entry accounting through to an elementary understanding of how to construct financial statements. It introduces the use of these statements as the basis for ratio analysis and budgeting. Students begin their study of the basic time value of money concepts that are the foundation for basic valuation techniques for both financial securities and projects valuation.

GB 212 Practice & Applications in Accounting & Finance

Prerequisite(s): GB 112

Note: not open to students who have taken GB202

The primary objective of this course is to extend the foundational understanding of accounting and finance concepts and tools introduced in GB112. This course takes students from an elementary understanding of the prepared financial statements and introduces how to use them in financial decision-making. It covers the analysis of

these statements using ratio analysis and the budgeting process using these statements as a starting point for future forecasts. Students will study the funding decisions facing the firm. They will extend their understanding of basic valuation techniques by learning more advanced techniques for valuing both the securities used to raise these funds and the projects to be funded.

GB 213 Business Statistics

(Formerly GB 210)

Prerequisite(s): 6 credits of MA & (CC3 or WP)

Note: Not open to students who have taken ST241 or GB210

Modern businesses rely on well-educated professionals who can effectively use data to enhance and support decision-making processes. The primary objective of this course is to use data to illustrate key concepts for making decisions throughout each of the primary business disciplines; accounting, economics, finance, information systems, management, and marketing. Focuses on learning skill sets necessary to access and manipulate large amounts of data and the techniques that enhance the individuals' decision-making process. Introduces some elementary Microsoft Access methods for transferring a sample of data from a database into Microsoft Excel. Illustrates how to make effective decisions using simple and multiple regression models. Provides balanced presentations illustrating the manual use of statistical techniques for understanding purposes and how to implement those techniques using the computer.

GB 214 Marketing-Operations Fundamentals

Prerequisite(s): CC3 or WP

Note: Not open to students who have taken GB301 or MK160 and OM280

Strategic competitive advantage is derived from the value a company creates for its customers through five primary value-adding activities: Designing products and services, logistics, operations, marketing and sales strategies, and bringing products and services to the market to meet customer needs and requirements. Most of these activities fall within the boundaries of operations and marketing, the two primary value adding functions within organizations. This course, therefore, covers topics that span the marketing and operational disciplines, and focuses on the fundamental concepts and processes of marketing and operations management and how effective coordination and the interface between these two primary functional areas create value for the customer, the company, and society at large.

GB 215 Human Behavior & Organizations

Prerequisite(s): (CC3 or WP)

Note: Not open to students who have taken GB 102 or MG 150

Human Behavior and Organizations examines the behavior of people in organizations and the relationship between

this behavior and organizational effectiveness. Particular attention is given to the issues and dynamics that result from the increasing diversity of the workforce and the global contexts in which people work. The course introduces students to analytical frameworks for understanding and influencing individual, group, inter-group and total organization dynamics. It increases students' awareness of and competence in dealing with people different from themselves. Through case studies, self-reflection instruments, experiential exercises, lectures and readings students develop knowledge and skills for working effectively with a diverse set of people in complex environments, diagnosing managerial problems and developing effective plans for action, taking into account the impact of external stakeholders on internal organizational dynamics.

GB 310 Business Processes & Systems

Prerequisite(s): GB 212, GB 213, GB214

This course introduces students to the concept of a business as an integrated set of business processes and associated systems designed to deliver value to customers. Hands-on experience with SAP, a market leading enterprise system, will demonstrate how information systems can be used to support and improve business processes. Hands-on experience with a process modeling application will demonstrate how information technology can be used to model, analyze, and simulate typical business processes. Learning about emerging technologies and basic infrastructure concepts will enable students to envision creative IT solutions to business problems. Throughout the course, students will be learning how people, processes, and systems can be integrated most effectively to achieve organizational objectives.

GB 320 Integrated Business Project

Prerequisite(s): GB 212 & GB 213 & GB 214 & GB 215 & Junior Standing

Pre- or corequisite(s): GB 310

Note: Not open to students who have taken GB 301
In this course, students work on a project team to solve real world problems for real organizations. The project enables students to develop a better understanding of how the traditional business functions are integrated in the workplace. Students review key principles in accounting, business processes, finance, management, marketing and operations within the context of project management. They will analyze the problem facing the client company, develop and evaluate a set of alternative solutions and present a program of recommendations to the sponsoring organization at the end of the semester. The project enables teams to analyze real firms' potential to introduce new goods and/or services, introduce existing goods and/or services to new markets, and/or develop other growth opportunities, as well as to present a business proposal.

GB 410 Global Strategy

Note: Not open to students who have taken GB 401
This course replaces GB401 in the Business Core

Global strategy focuses on the role of the general manager or top management team in formulating and implementing short and long-term business and corporate level strategies. In business, strategy is formulated in a multi-faceted, international environment of social, political, economic, and legal entities. In global strategy students will be analyzing the internal and external environments of the organization, formulating recommendations with respect to actions firms can take to enhance firm-level performance and sustainable competitive advantage, and suggesting ways in which those actions can be implemented which recognizing the critical long and short-term implications of their recommendations for the total enterprise.

Global Studies

GLS 100 US Government & Politics

Note: formerly GO 100 American Government

Introduces the institutions, background and processes of American national government. Surveys the governmental structures created by the Constitution as well as the informal substructures (parties, interest groups, etc.) that animate our political system.

GLS 114 Cross-Cultural Understanding

Note: formerly INT 104 and INT 204

Offers an introduction to effective communication between people of different cultures. Helps students develop and clarify their own concept of culture, and see how differences and similarities in this concept affect communication. Students learn to identify cultural assumptions and perceive how differences in assumptions affect cross-cultural communication. Cultural elements of several specific countries are examined, and strategies for effective communication are developed and applied through readings, case studies and experiential exercises. The course also includes guest speakers, films, and small-group discussions.

GLS 403 Model United Nations

Prerequisite(s): One GLS course or instructor's permission.

Note: Offered only in spring.

Participants will work on Bentley's Model United Nations program: attending major Model U.N. meetings and staging a High School Model U.N. at the college each spring. Course credit will also include intensive study of positions of assigned nations. Allows repetition for credit, but only one offering may be applied to the government minor

Government

See "Global Studies" above.

History

HI 354 The New Nation

This course will focus on the monumental changes that took place in the first half of the nineteenth century, as well as the Civil War that tore the nation apart. Topics such as the emergence of democratic politics, western expansionism, Indian removal, the rise of industrial capitalism, slavery, the birth of a women's rights movement, and Abraham Lincoln's political career will all be studied intensively. Students should come away from the course with a sophisticated understanding of how the social, political and economic institutions that define our own world began and developed over time.

Info Design & Corporation Communication

IDCC 255 Public Relations Writing

Prerequisite(s): Expository Writing I

At the heart of effective public relations lies effective writing. This course introduces students to the main areas of public relations writing: news releases, mission statements, public affairs announcements, articles, profiles, brochures, flyers, in-house public relations, and the construction of a media information pack for a specific organization.

IDCC 320 Managerial Communication

Prerequisite(s): Expository Writing I

Approaches effective communication both as an essential personal-professional skill and as an important function of management. Discusses the elements of communication (argumentation, structure, style, tone and visual appeal) and presents techniques for increasing effectiveness in each area. Students read, discuss and write about cases based on tasks that managers commonly face, such as explaining changes in policy, writing performance evaluations, analyzing survey results, and communicating with employees, shareholders, the press, and the public.

IDCC 390 The Business of Social Media Communication

Prerequisite(s): Expository Writing I

Discusses current topics in information design and corporate communication based on readings in the professional literature and assigned texts. Examines a different topic each semester offered. Students undertake individual or group research projects. (Allows repetition for credit.)

Management

MG 240 Interpersonal Relations in Management

Prerequisite(s): GB 102 or GB 215

Increases awareness of the process of understanding and relating to others in an organizational setting. Designed to deepen insight into the dynamics of relationships and to improve interpersonal competence. Builds a conceptual foundation for understanding interpersonal communication, developing skills in listening, assertiveness and conflict management, and helping students understand the importance of interpersonal issues in a managerial role.

MG 241 Leadership, Power and Politics in Organizations

Prerequisite(s): GB 102 or GB 215

Provides an extensive look at the nature of leadership at work. Analyzes how power is distributed, gained and lost in organizations. Examines problems of influence with respect to major actors in organizational life: superiors, subordinates, peers, clients and government. Pays special attention to the problems of managing one's boss.

MG 250 Human Resources Management

Prerequisite(s): GB 102 or GB 215

Examines various aspects of human resources management, including employment planning, recruitment and selection, performance appraisal, training and development, compensation and benefits, and labor relations. Focuses on personnel problems of major concern to managers in general as well as to professionals in the field of human resources management.

MG 316 Service Operations Management

Prerequisite(s): GB 301 or GB 214

Service operations constitute a major, growing segment of the U.S. economy. Although many of the concepts developed for manufacturing firms can be applied to service firms, the unique characteristics of services suggest that these concepts are not directly transferable. Through text assignments, readings and case discussions, the differences between services and manufacturing are identified in areas such as prices design, facility layout, job design, site locations and quality control. A major portion of the course involves a group project on the design, analysis and implementation of a new type of service.

MG 335 Entrepreneurial Thinking

Prerequisite(s): GB 102 or GB 215

Focuses on all aspects of starting a business: selecting promising ideas, initiating new ventures, and obtaining initial financing. Concentrates on how ventures are begun, how venture ideas and other key ingredients for start-ups are derived, and how to evaluate new venture proposals. Explores business plan development, legal and tax considerations.

MG340D Effective Selling

PREQ: GB 215

This course is intended to provide the student with a practical real-world understanding of the principles of selling, the sales process and the experiences and skills essential to become successful at selling. Students will study and experience all aspects of selling (from prospecting to closing). The course will place emphasis on the role of sales in business, the necessary "mindset" required, sales process steps and question-based selling techniques to hone in on your prospects needs. The course will also explore various sales structures and compensation options. Sales is actually the process of problem identification and value delivery to a potential buyer. Salespeople develop the skills to discover a buyers "pain" and solve his/her "pain" problems. The most successful salespeople sell by asking questions, not trying to convince potential customers to purchase something they don't need/want and which does not solve a problem they are experiencing. Good salespeople solve problems for their customers.

MG 343 Project Management

Prerequisite(s): GB 102 or GB 215

Discusses the specific concepts, systems and techniques for managing projects effectively. Leads the student through a complete project life cycle, from requirements analysis and project definition to start-up, reviews and phase-out. The project manager's role as team leader is examined together with important techniques for controlling project costs, schedules and performance. The course employs a combination of lectures, case analyzes, business/project simulations, videos and group discussions to develop the conceptional understanding and operational skills needed for effective managerial role performance.

MG 345 Organization and Environment

Prerequisite(s): GB 102 or GB 215

Explores issues in organizational theory and macro-organizational behavior. Focuses on the changing environment of business and the implications raised for organizational structure and design, organizational effectiveness, internal organizational dynamics including culture and culture change, and organization-environment relations.

MG 360 Negotiating

Prerequisite(s): GB 102 or GB 215

Explores the theory and practice of negotiating, with a special emphasis on developing students' analytical, communication and interpersonal skills. Develops both an understanding of bargaining concepts and models and the skill to apply this knowledge in actual negotiating

situations. Uses role plays and simulations to increase student involvement and to deepen understanding of negotiating principles.

MG 365 Theory & Management of Nonprofit Organizations

Prerequisite(s): GB 215 or GB 102

This course focuses on the wide range of nonprofit organizations, their special management problems and the various strategies that nonprofits employ to stay viable and healthy as well as to grow. Though the nonprofit sector includes organizations that range from theatre groups to environmental groups to social advocacy groups, and many more, there are common management problems that occur in most nonprofits. The course will focus on exploring these common problems and strategies for managing them. The areas of particular interest in this course are: Resource Acquisition and Dependence; Leadership and Management of Human Resources; and Strategy and Performance. A range of pedagogical approaches will be used including case analysis of actual nonprofits; discussion of articles at the forefront of nonprofit research; short research papers, examinations/quizzes and a term project.

Marketing

MK 322 Marketing Research

Prerequisite(s): (GB 301 or GB 214) and (GB 210 or GB 213)

Note: This course is required for marketing majors
Introduces tools and techniques of marketing research as an aid to marketing decision-making. Covers definitions of research problems, research methodologies, design of research projects, analysis and interpretation of research results. Emphasizes practical aspects of conducting and evaluating marketing research studies.

MK 330 New Product Development and Marketing

Prerequisite(s): GB 301 or GB 214

Considers the role of new products in the survival and growth strategies of organizations. Focuses on the major problems firms encounter in directing and managing their product development and marketing activities. Examines the development process from conception of ideas to commercial introduction using best practices information technology. Also considers the shorter marketing life cycle from introduction to deletion of products in the information age.

MK 343 Sales Management

Prerequisite(s): GB 301 or GB 214

Examines the establishment and maintenance of an effective sales organization. Explores decision-making responsibility at the three primary levels in a sales organization: salesperson, field sales manager and sales executive. Includes a topical analysis of sales-force policies, forecasting, budgeting, expense control, selling strategies, time and territory management, sales automation and corporate sales planning.

MK 361 eMarketing

Prerequisite(s): GB 301 or GB 214.

Internet, computer communication and presentation skills. The development of information technology has changed how individuals and organizations acquire and market goods and services. This course adopts a managerial, applied perspective to examine continuing technology-driven changes in consumers, business activities, and the marketplace itself.

MK 400 Marketing Management

Prerequisite(s): Senior-level standing, (GB 301 or GB 214), and six credit hours of MK courses

Note: This course is required for marketing majors

Serves as a capstone course for marketing majors. A case driven course that integrates materials covered in the marketing curriculum and relates them to the design and implementation of marketing strategy. Selected cases will emphasize the integration of technology into the marketing process. Students are expected to demonstrate competency in analytical and presentation skills. Additionally, students will be required to utilize contemporary hi-tech tools.

Mathematical Sciences

MA 123 Applied Calculus for Business I (3 credits)

Presents basic concepts of functions, graphs and differential calculus. Special emphasis is placed on business applications such as break-even analysis, depreciation, marginal profit/revenue/cost and optimization. Topics include the notion of a function; properties of linear, quadratic, exponential and logarithmic functions; and basic techniques of differential calculus.

MA 126 Applied Calculus for Bus II

Prerequisite(s): MA 123

Continues MA 123. Presents the basic concepts of math of finance and integral calculus. Specific emphasis will be placed on business applications such as compound interest, present/future value, annuities, and amortization. Specifics include the techniques of integration, the area between two curves, and the fundamental theorem of calculus.

MA 243 Discrete Probability

Prerequisite(s): 3 credits of math

Relates to problems of a probabilistic nature in business, economics, management science and the social sciences. Includes such topics as set notation, permutations, combinations, mutually exclusive and independent events, conditional probability, Bayes' Theorem, expectation and dispersion, Markov chains and decision-making. Introduces the common discrete distributions: binomial, hypergeometric, geometric, negative binomial and Poisson. Simulation may be used where appropriate.

Natural & Applied Sciences

NASC 101 Astronomy: Stars & Universe

Note: Satisfies 4-credit Natural Sciences requirement.

While most students are somewhat familiar with the inhabitants of the solar system: planets, moons, and comets, very little attention is given to the subject of the stars in the pre-collegiate curriculum. This course introduces the student to a subject that makes up more than two thirds of the effort of the observational and the theoretical astronomer. It stresses not descriptive detail, but the "detective" aspect of the science: the how, why and what for, and the application of various discoveries to extract further understanding. In addition, astronomy beyond the solar system provides the scientist with a laboratory for energetic phenomena that cannot be reproduced on earth and can tell us about the ultimate nature of matter both at the subatomic and at the cosmic levels.

NASE 335 Oceanography

Prerequisite(s): Any NASC

Note: Satisfies the MA/NS or Arts and Sciences elective requirement.

Examines chemical and physical aspects of oceans and sea water, including geologic history of ocean basins, ocean currents, waves, tides, composition of sea water, types and movement of marine sediments, natural resources that oceans provide, and human impacts, such as pollution in the coastal and deep marine environment.

PS 210 Pioneers in Psychology

Note: Satisfies the Behavioral Science, Humanities/Social Science or A&S elective requirements.

The course focuses on applied psychology. The following major perspectives of psychology: Functionalism, Psychoanalysis, Behaviorism, Humanism, Cognitive Psychology, Evolutionary Psychology, Socio-cultural Psychology and Neuropsychology will be investigated in the context of the dominant social and historical events and trends of the 20th Century. Our scientific explanations and predictions about human behavior have been partly shaped by world wars, cold wars, culture wars, societal

upheavals, scientific discoveries and information/communication technologies. In the end, we are still left with the question, "What is it that makes us uniquely human?"

Philosophy

PH 101 Problems of Philosophy

Seeks to help the student think rationally and critically about basic questions concerning the meaning of human life and our place in society and the universe, and to recognize the bearing of these questions on contemporary social issues. Exposes students to both classical and contemporary philosophical problems. Among problems for possible discussion are the existence of God, freedom and responsibility, human nature and happiness, appearance and reality, ethics and the environment, abortion and individual rights, affirmative action and equality, love and sex, and law and authority.

Sociology

SO 252 Health, Illness and Everyday Life

Explores how our understandings and experiences of health and illness are socially conditioned. Also examines the different levels at which we are oriented to the possibility of illness in everyday life. Hence, studying the social meanings of health and illness provides for a deeper understanding of ourselves and the situations that we inhabit. Through readings from the social sciences, literature and philosophy, as well as films, class discussions and written exercises, we will explore a variety of issues related to understanding the phenomena of health and illness. Course evaluation will be based on written exercises, a final paper and class participation

Spring 2013 EVENING UNDERGRADUATE REGISTRATION FORM

For All New Undergraduate Students



HOW TO REGISTER: Use this form to register for undergraduate courses only.

By mail: Registrar's Office, Rauch Building, Room 111, 175 Forest Street, Waltham MA 02452

By fax: Send to 781-891-3428.

Do not submit duplicate forms

For office use:

Bentley ID#

Name:

Email:

Address:

City/State/Zip:

Employer:

City/State/Zip:

Telephone (work):

Telephone (home):

REQUIRED INFORMATION

Anticipated Bentley Degree (circle one): Bachelor's / Certificate / Non-Degree Major: _____ Undecided

Do you have a bachelor's degree? Yes No

Visiting Student, transfer credit back to: _____

Date of Birth (MM/DD/YYYY): _____

Social Security Number: _____

U.S. Citizen (if no, and you have a permanent visa, submit a copy): Yes No Visa Numbers: _____

OPTIONAL INFORMATION

Gender*(circle one): Female Male

Marital Status*(circle one): Single Married Other

Ethnic Origin* A Asian or Pacific B Black/non-Hispanic C White/non-Hispanic H Hispanic I American Indian N Non-Resident O Other*

*For demographic reporting

ACADEMIC HISTORY (required)

High School: _____ State: _____ Graduation Date: _____

Or GED: _____ State: _____ Date: _____

College most recently attended: _____ State: _____ Dates attended/degree/major: _____

Other Colleges attended: _____ State: _____ Dates attended/degree/major: _____

_____ State: _____ Dates attended/degree/major: _____

COURSE REGISTRATION

CRN #	Course # / Section	Meeting Day and Times

Signature: _____

Date: _____

Your completed registration represents a contract with Bentley University. You are responsible for understanding all the policies governing course registration, student enrollment and policies governing computers and network resources.

EVENING STUDENT ADDRESS UPDATE FORM

Student ID#: @ _____ Date: _____ Student Level: Undergraduate

Name: _____ Social Security Number: _____

Are you an international student attending classes on a VISA? (please circle): Yes No

If you attended Bentley under another name, please list your former name: _____

New Permanent Address (PR)

Your primary address when NOT attending classes (e.g. your parent or guardian's home address). International students must include their foreign address as a permanent address to comply with INS regulations

Street: _____

City/State/Zip: _____

Country: _____

Phone: _____

Address Effective date: From: _____ To: _____

New Local Address (LO)

This is only updated if you are an international student or if you have a different permanent address when not attending school

Street: _____

City/State/Zip: _____

Phone: _____

Address Effective date: From: _____ To: _____

New Business Address (BU)

No official mailings from the university will be sent to this address

Street: _____

City/State/Zip: _____

Phone: _____

Address Effective date: From: _____ To: _____

**Please return to: Bentley University, The Office of the Registrar, Rauch 111, 175 Forest St., Waltham, MA 02452
Fax: 781.891.3428**

Office of Academic Services

OAS is the central advising and administrative office for undergraduate evening students.

Our professional advisors can help you fit all of the pieces of Bentley Academic together!

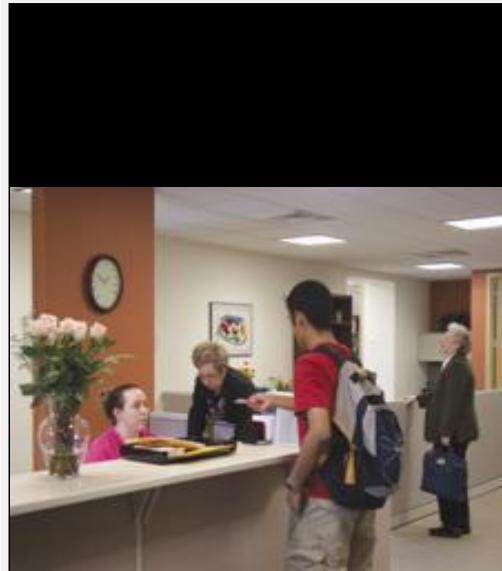
Our advising team is:

Jane Ellis	Associate Dean
Gerry Stenerson	Associate Dean
Leslie Doolittle	Assistant Dean Director, Academic Support Services
Henrietta Genfi	Assistant Director, Advising Center
Melissa Jenkins	Assistant Director, Advising Center
Meghan Charbonneau	Academic Advisor
Amy Weber	Academic Advisor
Ian Cross	Faculty Academic Advisor (Marketing)
Jerry Leabman	Faculty Academic Advisor (Finance)

Meet regularly with an advisor for:

- ✓ A complete review of your degree requirements
- ✓ Help with course selection and long range planning
- ✓ Selecting a major or minor

bentley.edu/offices/academic-services/



Location

21 Lindsay
781.891.2803

Office Hours

Academic Year

Monday through
Friday
8:30 am – 4:30 pm

Evening Appointments
are available
Wednesdays from
4:30 – 7:00 pm

Summer

Monday through
Thursday
8:00 am – 5:30 pm

Evening Appointments
are available by request.

