

FIRST-YEAR COURSE REGISTRATION

OVERVIEW



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**THANK YOU FOR
JOINING US.**

**WE WILL BEGIN IN A
FEW MOMENTS.**

Please note that this webinar will be recorded, captioned, and posted for later viewing.



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CHOOSING YOUR FALL SCHEDULE

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TODAY'S AGENDA



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- COVID 19 planning
- Curriculum review
- Course placement
- Understanding “must” & “may” take courses
- Prior credit note
- Honors Program
- Schedule Planner demo
- Registration tips
- Registration support & resources

COVID 19 PLANNING



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We recognize that there is significant uncertainty about how individual classes will be taught (in person, online or a combination of both). Faculty are working diligently with their deans to determine the best teaching method for each course. This work is underway.

Over the course of the next week, you may notice significant changes to the schedule of classes. While this work will not be completed until August, every effort is being made to perfect as many changes as possible before your registration on July 21st.

We anticipate that most classes will be taught remotely. For those courses that still meet in person, classroom capacities will vary depending on the public health guidance from the Commonwealth of Massachusetts (expected in August/September.) For the classes taught live in person, students will rotate with other classmates to meet every other or every third class to allow all students the opportunity to attend some classes in person, while others attend online.

All classes can be taken remotely during the fall term.

Please respond to the survey you received on July 13th about your preferences for class modalities. The information we collect will help us better prepare for the fall term.

SPECIAL NOTE FOR INTERNATIONAL STUDENTS (F1 VISAS)



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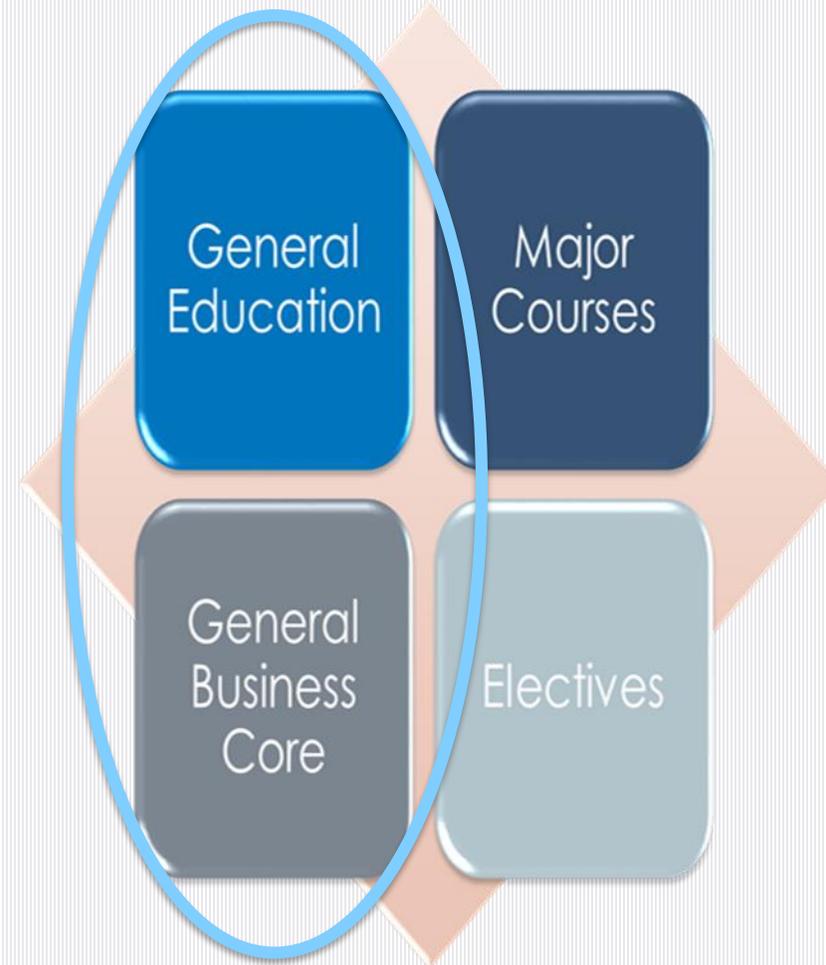
- ❖ Recently announced federal regulations require students studying in the U.S. on an F1 visa to take at least 1 course in person.
- ❖ Bentley is taking steps to ensure that you can maintain compliance with these regulations if you choose to come to the U.S. to study on campus in the fall.
- ❖ You will meet visa requirements through First Year Seminar (FS 111). We will guarantee you a seat in a physical classroom on campus in this course.
- ❖ Details to follow in an email before registration.

THE BENTLEY CURRICULUM IN BRIEF



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- 41 courses to graduate
- 4 types of courses
 - General Education
 - General Business Core
 - Major
 - Electives
- 6 classes/term in first year
- 5 classes/term after
- First Year: mainly General Education and General Business courses



BENTLEY CURRICULUM OVERVIEW



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General Education

- Information Technology
- Expository Writing I & II
- Any Literature or Cinema
- Calc. or Applied Calc. I & II
- Any Science lab
- A government course
- Any history
- Problems of Philosophy
- Any psychology or sociology
- Intro to Microeconomics
- Intro to Macroeconomics
- First-Year Seminar

General Business

9 courses over 4 years

3 courses in first year

- Legal & Ethical Environment of Business
- Accounting & Finance I
- Accounting & Finance II

“MUST” TAKE FIRST-YEAR COURSES



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1st year Gen Ed courses

- Information Technology
 - IT 101 fall or spring
- Expository Writing I & II
 - EXP 101(L)/102(L) &
 - EXP 201L/202(L)
- Calc. or Applied Calc. I & II
 - MA 123(L) & MA 126(L) or
 - MA 131 & 139
- First-Year Seminar
 - FS 111 fall term

1st year GB courses

- Law & Ethics in Business
 - GB 110 fall or spring
- Accounting & Finance I
 - GB 112 fall term
- Accounting & Finance II
 - GB 212 spring term

MATH PLACEMENT



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- Bentley students take two terms of calculus, unless they have AP or other prior credit.
- There are 3 versions of the Math I & II sequence:
 - **MA 123** (Fall, 1st year)  **MA 126** (Spring, 1st Year)
 - **MA 123L** (Fall, 1st Year)  **MA 126L** (Spring, 1st Year)
 - **MA 131*** (Fall, 1st Year)  **MA 139*** (Spring, 1st Year)
- Math faculty reviewed students' math backgrounds and assigned placements. ***Your placement will be loaded into the Schedule Planner tool by Wednesday, July 15th.***
- **Note: MA 131 & 139 are required for math, data analytics, actuarial science, and quantitative economics majors.**

Students placed in MA 123 or MA 131 can select either math course.

EXPOSITORY WRITING PLACEMENT



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- All students complete Expository Writing I and Expository Writing II.
- All versions meet the same objectives and satisfy the requirement.
- EXP 102(L) and 202(L) are reserved for students whose native language is not English.
- EXP 101L/201L and 102L/202L are lab courses. The lab courses provide additional time each week in writing workshops.

Expository Writing 1	Expository Writing 2
EXP 101 Fall or Spring, 1 st Year	EXP 201 Sophomore Year
EXP 101L Fall 1 st Year	EXP 201L Spring 1 st Year
EXP 102 Fall 1 st Year	EXP 202 Spring 1 st Year
EXP 102L Fall 1 st Year	EXP 202L Spring 1 st Year

Your EXP placement will be loaded directly into the Schedule Planner tool. Remember: Students assigned to EXP 101 can take the course in the spring of their first year, if they don't complete it in the fall.



- All first-year students at Bentley take IT 101 in either fall or spring.

- **3 types of IT 101 sections**
 - **Standard:** no prior computer experience needed; appropriate for most students (section numbers without a letter at the end).

 - **Intensive:** available for anyone with a strong technology interest (section number ending with “X”).

 - **Pilot:** new, experimental course focusing on how technology and the Internet can support your business (section numbers ending with “P”).

- *See the Information Technology resource on our New Students advising webpage for more information.*

FIRST-YEAR SEMINAR (FS 111)



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- Course is intended to assist students with their intellectual, social, and personal transition to Bentley. The course is designed to provide students with the tools they need for academic success.
- FS 111 faculty instructor also serves as academic advisor for student's first year.
- Peer Leader helping lead each section provides new students with a connection with an experienced Bentley student.
- Meets for first 10 weeks of the fall term. Students are only eligible to take this course in their first term as a Bentley student. Students cannot withdraw from FS 111. Course is graded on a satisfactory/unsatisfactory basis.

FIRST YEAR SCHEDULE



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The First Year @ Bentley

Individual schedules may vary, but most incoming first-year students' courses will look something like this:

	Typical 1st Term Schedule	Typical 2nd Term Schedule
Course 1	Intro. to Finance & Accounting I (GB 112)	Intro. to Finance & Accounting II (GB 212)
Course 2	Calculus or Applied Calculus I (MA 123/123L or MA 131)	Calculus or Applied Calculus II (MA 126/126L or MA 139)
Course 3	Expository Writing I (EXP 101L/102/102L) <u>OR</u> (EXP 101/1 st Year Course)	Expository Writing II (EXP 201L/202/202L) <u>OR</u> (EXP 101/1 st Year Course)
Course 4	1 st Year Course (IT 101, GB 110, PH 101)	1 st Year Course (IT 101, GB 110, PH 101)
Course 5	Student Choice (GLS, HI, SO/PS, ML, IT 101, GB 110, PH 101)	Student Choice (GLS, HI, SO/PS, ML, IT 101, GB 110, PH 101)
Course 6	FS 111 - First Year Seminar (1-Credit Course)	CDI 101 - Career Development (Non-Credit Course – Spring term)

FALL COURSES

	Typical 1st Term Schedule
Course 1	Intro. to Finance & Accounting I (GB 112)
Course 2	Calculus or Applied Calculus I (MA 123/123L or MA 131)
Course 3	Expository Writing I (EXP 101L/102/102L) OR (EXP 101/1 st Year Course)
Course 4	1 st Year Course (IT 101, GB 110, PH 101)
Course 5	Student Choice (GLS, HI, SO/PS, ML, IT 101, GB 110, PH 101)
Course 6	FS 111 - First Year Seminar (1-Credit Course)

GB 112 & FS 111 are fall “Must Take” courses for all students.

You may also have a “Must Take” placement in MA and/or EXP.

All students should also complete GB 110, IT 101, and EXP 1 by the end of first year.

This will likely leave 1 Student Choice or “May Take” courses, usually from the General Education core.

CHOOSING YOUR “MAY TAKES”



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General Education “May Takes”

- Any Literature or Cinema (LIT, CIN, or EMS)
- Any Science lab (NASC – 4 cr)
- Global Studies (GLS 100,101, 102, 105 or 116)
- Any history (HI)
- Philosophy (PH 101)
- Any psychology or sociology (PS or SO)
- Intro to Microecon. (EC 111)*
- Intro to Macroecon. (EC 112)*

Gen. Ed. courses commonly round out a first term schedule.

Students are encouraged to search for courses that interest them.

*** Courses have pre-requisites; not suitable for all incoming students.**



Electives

- Any humanities or social science elective
- Any natural science or math elective (NASE or MA 200+)
- Any business elective
- 5 arts and sciences electives
- 2 unrestricted electives

Beginning study of a modern language, for instance, would fulfill an elective.

Students interested in studying a modern language should consult the placement guide on our New Students advising webpage.

Students do better in classes they enjoy, so try to find a course on a topic that is compelling to you.

General Education courses & electives can vary by major.

PRIOR CREDIT



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ADVANCED PLACEMENT (AP) EQUIVALENCIES: with a score of 4 or 5			
Department	AP Exam	Credits	Bentley Equivalent
CIS:	Computer Science A	3	CS 180
Economics:	Economics – Micro	3	EC 111
	Economics – Macro	3	EC 112
	Statistics	3	GB 213
English:	Art Drawing	3	HE 1100 (Humanities Elective)
	History of Art	3	HE 1100 (Humanities Elective)
History:	History – European	3	HI 329
	History – U.S.	3	HI 343
	History – World	3	HI 200
GLS:	Govt. & Politics – U.S.	3	GLS 100
	Govt. & Politics - Comparative	3	GLS 102
	Human Geography	3	GLS 110
Math Science:	Mathematics – Calculus AB	3	MA 131
	Mathematics – Calculus BC	6	MA 131 & MA 139
	Mathematics – AB sub score for BC exam	3	MA 131
Modern Language:	Chinese Language (Score of 4)	3	MLCH 201
	Chinese language (Score of 5)	3	MLCH 202
	French Language (score of 4)	3	MLFR 201
	French Language (score of 5)	3	MLFR 202
	German Language	3	ML 1200
	Italian Language (score of 4)	3	MLIT 201
	Italian Language (score of 5)	3	MLIT 202
	Japanese Language (score of 4)	3	MLJA 201
	Japanese Language (score of 5)	3	MLJA 202
	Latin	3	ML 1400
	Spanish Language (score of 4)	3	MLSP 201
	Spanish Language (score of 5)	3	MLSP 202
	Spanish Literature	3	MLSP 304
NAS:	Biology	4	NASC 1100
	Chemistry	4	NASC 1000
	Environmental Science	4	NASC 1500
	Physics 1	4	NASC 1400
	Physics 2	4	NASC 1400
	Physics C	4	NASC 1400
	Psychology	3	PS 1100
Sociology	Intro. To Sociology	3	SO 132

Please note the following:
 - AP credit is subject to change. Please contact the Office of Undergraduate Admission with questions.
 - All official documents for Advanced Credit (AP, IB, TC) must be submitted to Bentley University by October 15, 2020. Updated: June 2020

Do not register for courses for which you have AP or other prior credit.

Students may also submit International Baccalaureate (IB), transfer (TC), and other forms of prior credit.

All documents for credit consideration must be submitted to Undergraduate Admission by October 15, 2020.

The AP equivalency list seen here is available at our New Students advising page.

HONORS PROGRAM STUDENTS

- Students enrolled in the Honors Program should register for one of the 5 honors sections of the First-Year Seminar (FS 111).
- Honors students should also register for:
 - EXP 101 Honors
 - Either GB 112 Honors or GB 110 Honors



“The Honors Program challenges me to continuously develop tools to push students' intellectual curiosity and help them get to that next level.”

Christian Rubio
Honors Program Director

COURSE IDENTIFICATION FOR FALL 2020



Hybrid Classroom (HB)

Faculty member is in the classroom and some students attend class live in person while others attend live online, keeping classroom density at safe levels to allow for physical distancing.

Synchronous Online Learning (SN)

Faculty member and students are remote but interact in real time.

Asynchronous Online Learning (AL)

Faculty and students are completely online with no specific class time assigned for the course. Students can access class lessons at a time of their choosing. Online instructional materials can include recorded video lectures, interactive simulations, and discussion boards where classmates can share their views or ask questions.

■ **Course Designator & Number**

- **HI 200**-HB2 (History)
- **SO 132**-SN11 (Sociology)

■ **Course Modality (HI 200-HB2, SO 132-SN11)**

- HB = hybrid
- SN = synchronous online
- AL = asynchronous online

■ **Section Number – e.g. HI 200-HB2, SO 132-SN11**

■ **Section Attribute – e.g. HI 200-HB2-H**

- Honors (H), Intensive (X), Pilot (P)

COURSE IDENTIFICATION FOR FALL 2020



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FS 111-SN3-H

Course Designator & Number
(First Year Seminar)

Course Modality
(Synchronous Online)

Section #

Honors (H), Intensive (X), Pilot (P)

SAMPLE STUDENT SCHEDULE



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Undergraduate Block Schedule

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:00 – A 9:20	1	2	1	3 PH101	2
9:30 – B 10:50	4 MA123	5 FS111	4 MA123	3 PH101	5
11:00 – C 12:20	6	7 GB112	10	6	7 GB112
12:30 – D 1:50	8 IT101	9	10	8 IT101	9
2:00 – E 3:20	11	ACTIVITY PERIOD	ACTIVITY PERIOD	11	16
3:30 – F 4:50	12 SO132	13	12 SO132	13	16
5:00 – G 6:20	14	15	14	15	
6:30 – 9:10 EVENING	17	18	19	20	

Most classes meet twice a week. You can find the block pairings by matching block numbers. There are three “double-block” classes during the in peach. Evening classes meet once a week for an extended time.

Most blocks meet twice a week.

Evening Courses and blocks 3, 10, and 16 meet once a week.

Try to schedule courses across all 5 weekdays.

Have no more than 2 academic courses in a row and 3 in a day.

Avoid more than 1 evening class.

REGISTRATION DAY



July 21st 8:00am: Due to the need to ensure compliance with federal regulations, registration will open for international students (F1 visa holders).

July 21st 9:00am: Domestic students can begin to register.

July 21st 8:00am – 3:00pm: Real-time support for registration available via Zoom.

July 22nd 12:00pm: Registration closes until August 28th.

Classes are available on a first-come, first-served basis, so start as close to your designated registration time as possible.

All times Eastern

REGISTRATION PREP



- ❑ Practice using the Schedule Planner tool before registration begins, but do not fall in love with 1 or 2 “ideal” schedules.
- ❑ **Make sure to use the “Options” button to eliminate any sections of courses you don’t want or can’t take.**
- ❑ Math placements, EXP placements, and “Must Take” course information will be posted in Schedule Planner within the next 2 days.

Remember, this is your **first** chance to work on your schedule, not your **last!**

We will review your schedule after registration day and reach out if we suggest any changes.

REGISTRATION TIPS



- ❑ Be prepared to move quickly on registration day. Many students will register in 15 minutes or less.
- ❑ *Students who take a long time to choose a schedule may find that something on their schedule has closed.*
- ❑ Add/Drop/Swap for First Year Students is scheduled to open on Friday, August 28th and remain open through the first week of classes.

Major declaration isn't until February of 2nd year, there is plenty of time to explore!

1ST YEAR ESSENTIALS



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- ❖ FS 111 and GB 112 are fall Must Takes for all first-year students.
- ❖ If your EXP placement is 101L, 102, or 102L, that course is also a must-take for your fall schedule.
- ❖ Include at least one of GB 110, IT 101, PH 101 and EXP 101 (if applicable) in fall schedule.
- ❖ Make sure you plan for breaks, meals, etc.
- ❖ Have no more than three academic classes in a day.
- ❖ Have no more than two academic classes in a row.
- ❖ Have no more than one evening class.
- ❖ Spread classes throughout all 5 days in a week.
- ❖ Mix quantitative and writing-based courses.
- ❖ Take into account any academic accommodations you may receive.

DISABILITY SERVICES



- The Disability Services provides equal educational opportunities for all full- and part-time students with diagnosed disabilities through an accessible, equitable and inclusive learning environment. Our accommodations and services are designed to promote individual growth and self-advocacy for students with all types of disabilities.
- For more information please contact:

Stephanie S. Brodeur, CRC, LRC
Director
781.891.2004

Steph Bohler, M. Ed.
Associate Director

REGISTRATION DAY SUPPORT



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The primary mode of registration support on July 21st (8:00am to 3:00pm ET) will be via Zoom. **(Zoom Link to come via email.)**

If you require accommodation due to a diagnosed disability, please contact our office at academic_services@bentley.edu by July 20, 2020. All requests received after this date will be addressed at the first opportunity.

Staff will be focused on meeting your needs via Zoom. We will not have significant resources devoted to answering our phone and staff will not be responding to email on registration day.

PLACEMENT SUPPORT



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Have questions about your math/expository writing placement or finding the right modern language course for you? There are faculty available to support you before you register on July 21st.

ZOOM DROP-INS	
Thursday, July 16	
10:00am - 11:30am	English
2:00pm - 3:30pm	Math Modern Language
Monday, July 20	
10:00am - 11:30am	Math
2:00pm - 3:30pm	English Modern Language

All times above are Eastern Time.

Check your Bentley email for links to these drop-ins.

SUPPORT RESOURCES



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Academic Services Drop-ins (via Zoom)

Thursday 7/16 11:00am – 12:00pm (ET)

Monday 7/20 3:00pm – 4:00pm (ET)

Zoom links to follow.

We are available to help as you prepare for registration day.

- Our office hours are Monday through Friday, 8:30am to 4:30pm.
- This webinar is being recorded & captioned. It will be posted to <http://www.bentley.edu/offices/academic-services/your-first-year>.

Your first-year Academic Advisor will be your FS 111 instructor. You will meet your advisor during the 1st week of classes. In the meantime, contact Academic Services with any questions or concerns you have.

academic_services@bentley.edu
(781) 891-2803

QUESTIONS?



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I am happy to answer any questions you all have.

Feel free to log off if you are ready to explore the New Student Advising page on your own.

<http://www.bentley.edu/offices/academic-services/your-first-year>

REMEMBER!



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- Avoid more than 2 academic classes in a row & 3 in a day.
- Register for all your must take courses (those posted and checked in Schedule Planner.)
- Try to sign up for at least 1 other first-year course (IT 101, GB 110, PH 101 and – for those placed - EXP 101).
- Honors students sign up for 3 honors courses (FS 111, EXP 101, & GB 110 or GB 112).
- Always go through your section “Options” in Schedule Planner to include or exclude honors, linked, evening, and other sections as desired.
- Know what classes you want & be prepared to act quickly.

Academic Services - We are here to help!

- academic_services@bentley.edu
- (781) 891-2803
- <http://www.bentley.edu/offices/academic-services/your-first-year>