



Academic Departments and Disciplines

AC = Accountancy
CDI = Career Development Introduction
CIN = Cinema
CS = Computer Information Systems
EC = Economics
EMS = English and Media Studies
EXP = Expository Writing
FI = Finance
FS = First Year Seminar
GB = General Business
GLS = Global Studies (Government also falls under this designator)
HI = History
HNR = Honors
ID = Interdisciplinary
IDCC = Information Design and Corporate Communication
IPM = Information and Process Management
IT = Information Technology
LA = Law
LIT = Literature
MA = Mathematics
MG = Management
MK = Marketing
MLCH = Modern Language Chinese
MLFR = Modern Language French
MLIT = Modern Language Italian
MLSP = Modern Language Spanish
NASC = Natural Science with Lab
NASE = Natural Science Elective (without lab)
PH = Philosophy
PRS = Professional Sales
PS = Psychology
SO = Sociology

Bentley Lingo: Academic Terms

Activity Period – Open block on Tues and Wed from 2:00PM-3:20 PM when no classes are scheduled

Add/Swap vs. Drop – First week of the trimester when classes may be added or changed; first two weeks of the trimester when classes may be dropped

B.A. – Bachelor of Arts (Degrees designed for students concentrating in humanities, social sciences, natural and applied sciences)

Board of Trustees – Governing body made up of business leaders and/or Alumni of Bentley overseeing the strategic vision and mission of the institution

Bombs – (Daybombs/Nightbombs) Class that meets once per week for a double block

B.S. – Bachelor of Science (At Bentley, these degrees are in Business or math disciplines)

Bursar – Financial administrator or cashier for the University

Cabinet – President's Vice Presidents/Chief Divisional Officers

College Scheduler / Schedule Planner – Course registration system that assists in schedule development

Course Focus Requirements – C is Communication Intensive course (writing intensive), D is U.S. Diversity Intensive Course, I is International Intensive Course

Dean – High ranking academic official

Degree Works Audit – A personalized degree audit for students

Finals – Exam period at the end of the trimester

Intensives – Courses offered in a condensed format (e.g. one-week or six-week format)

MyBentley – Main portal for accessing student information

Office Hours – The time faculty make themselves available to see and assist students

Pre-req vs. Co-req – Pre-requisite course must be completed before course may be taken and co-requisite can be taken before or at the same time

Provost – Chief Academic Officer of Bentley

Registrar – University administrator responsible for student records

Service Learning – Community-based activities connected to academic preparation and reflection

SETs – Student Evaluations of Teaching, surveys completed by students at the end of each term

Study Break or Reading Day – Day at the end of the trimester when no classes are scheduled, and students prepare for exams

Syllabus – Outline or roadmap for the class as developed by the instructor

Trimester – Term during which classes are taken

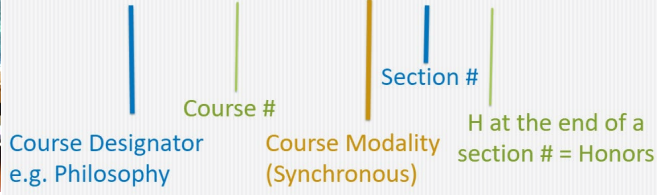
Undergraduate – University student enrolled in pursuit of a bachelor's degree

Withdrawal – Period after Drop when a student is permitted to withdraw from a class, a "W" appears on the transcript

Workday – Bentley's main record system for academic, financial, and campus employment information.



PH 101-SN3-H



Academic Terms and Offices

- GB** – General Business courses
- 112** – 1st GB course (GB112), **212** – 2nd GB course (GB212)
- FYS** – First Year Seminar, **TS222**- Transfer Seminar
- Course Modalities** – AL is completely online (asynchronous), SN is live at a scheduled time (synchronous), HB is in the classroom live (hybrid)
- CAB** – Campus Activities Board
- CISS** – Center for International Students and Scholars
- Help Desk**- Assist University staff, faculty, and students with their information technology needs
- MCC** – Multicultural Center
- ODSA** – Office of the Dean of Student Affairs
- SGA** – Student Government Association
- SP&E** – Student Programs and Engagements
- UAS** - Undergraduate Academic Services (Academic Advising)
- DS** – Disability Services

Bentley Jargon

- Discresh** – short for discretionary funds (meal plan) that can be used at any food venue on campus
- Falcon funds** – discretionary funds used by swiping your ID card
- Late night** – Russo’s and Mein Bowl
- OL** – Orientation Leader
- RA** – Residence Assistant (1-2 live on each floor of the residence halls)
- RD** – Residence Director who oversees the halls and supervises RAs
- The Big Four** – International Accounting Firms (PWC, EY, Deloitte, KPMG)
- TNT** – Today N’ Tonight programs

Learning Centers

- BSLCE** – Bentley Service-Learning and Civic Engagement Center (located in Morison)
- CIS Sandbox** – Learning lab for IT 101 and CIS classes (located in Smith)
- CLIC** – Learning Center for Language Collaboration (located in Adamian)
- ESOL Center** – Center for academic help for English Speakers of Other Language (located in the Library)
- Hughey Center for Financial Services** – Trading Room (located in Smith)
- LEAF** – Lab for Economics, Accounting, and Finance (located in Lindsay)
- Library** – Research and study center
- Writing Center** – Learning center for writing across the curriculum (located in the Library)

Grading System/Scale

| | | | |
|-----------|----------------|--|----------------------|
| A | 4.0 = (95-100) | D | 1.0 = (63-67) |
| A- | 3.7 = (90-94) | D- | 0.7 = (60-62) |
| B+ | 3.3 = (87-89) | F | 0.0 = (59 and Below) |
| B | 3.0 = (83-86) | S | = Satisfactory |
| B- | 2.7 = (80-82) | U | = Unsatisfactory |
| C+ | 2.3 = (77-79) | Pass/D/Fail = Pass is C- or higher/ grade of D or F | |
| C | 2.0 = (73-76) | W | = Withdraw |
| C- | 1.7 = (70-72) | I | = Incomplete |
| D+ | 1.3 = (67-69) | | |

Buildings and Dining Spaces

AAC - Adamian Academic Center, Academic Building

Arena – multipurpose arena located on lower campus

Back Bay – activity rooms located in the basement of the Student Center

Bubble – 3rd floor of Student Center (homework spot)

CoNo – Copley North, Resident Building

CoSo – Copley South, Resident Building

Dana – Dana Athletic Center (gym)

EDR – Executive Dining Room (3rd floor of LaCava)

Green Space – grassy area facing the Bookstore

GSSL or Giselle – Gender and Sexuality Student Lounge (i.e. Equity Center)

Harry’s – Pub in the Student Center

JEN – Jennison, Academic Building

Koum – Koumantzelis Auditorium, top floor of Lindsay

LAC/LaCava – houses Lower Café, Career Services and Conference Center

LIB – Library

LIN- Lindsay, Academic Building, home of the LEAF and Media Labs

Living room – 2nd floor of STU; has pool and ping pong tables

Lower G – Green space located between OrSo and Fenway

Moody Street – Downtown Waltham with restaurants and shops

MOR – Morison Hall, Academic Building

North – North campus apartments

OrNo – Orchard North, Resident Building

OrSo – Orchard South, Resident Building

RAU – Rauch (rhymes with “ow” and the ‘ch’ is silent) Administrative Building housing Registrar, Student Financial Services (Bursar), Financial Assistance, and Student Employment

SMI – Smith Technology Center, houses Trading Room and User Experience Center

The Trees – Tree Residence Halls (Alder, Birch, Cedar, Elm, Maple, Oak, and Spruce)

Trees/Slade/Miller – First Year Housing

Upper/Up Top – Area where all academic buildings are located

Upper G – Green space located next to Collins Hall

Wilder – Wilder Pavilion in Adamian

921 – Cafeteria in Student Center (referred to as “Seasons” by some)

For more academic resource information, see Bentley’s Keep Learning page at: <https://www.bentley.edu/coronavirus/keeplearning>