



# BENTLEY UNIVERSITY

## BENTLEY UNIVERSITY EDUCATION ABROAD ENROLLMENT CONTRACT SEMESTER AND SUMMER PROGRAMS

### TO BE SIGNED AT TIME OF DEPOSIT

Bentley University Education Abroad Programs ("Program") provide students with a variety of opportunities to study abroad and believes that international study and travel is an important part of educating leaders for the global economy. A successful international experience requires maturity, willingness to immerse oneself in a different environment and the ability to deal with new and sometimes unexpected challenges. The purpose of this contract is to ensure that the Participant understands and agrees to meet the expectations of this Program.

#### **REQUIRED ENROLLMENT DEPOSIT**

A **non-refundable** enrollment deposit must be submitted by the stated deadline. The deposit is **non-refundable**. Participant, upon withdrawing from the Program in writing, will receive a refund less the non-refundable deposit. Participant, if withdrawing from the Program in writing less than 30 days prior to Program start, will receive a refund, less the non-refundable deposit plus any additional unrecoverable costs in connection with enrollment in the Program.

#### **REQUIRED PARTICIPATION**

Participant will attend all pre-departure orientations and will read all orientation materials.

Participant will, after attending the orientations, sign a waiver of Liability and Release form. By signing the Waiver of Liability and Release, Participant acknowledges awareness of inherent risks associated with foreign travel and agrees to release, indemnify, and hold harmless Bentley from and against any claim that Participant, Participant's parents or guardian or any other person may have for any losses, damages, or injuries arising in connection with participation in the Program.

Participant will submit documentation of special needs to the Bentley Cronin Office of International Education. Bentley cannot guarantee that special accommodations available at Bentley will be available on the Program. Participant will submit the Education Abroad Physician's Report prior to departure.

Participant will obtain a passport, student visa if applicable, and any other legal documents that are required by the host country and/or host organization or institution. The failure to do so may prevent participation in the Program.

Participant will make his/her own travel arrangements in order to arrive in the host city on the arrival date set out in the Program materials. Program dates are subject to change. Participant is responsible for lodging arrangements prior to the scheduled arrival date and subsequent to the scheduled departure date listed in the Program materials. Participant will submit a travel itinerary prior to departure.

Participant must be in good standing at Bentley in order to participate in the Program. Bentley reserves the right to revoke an acceptance into the Program prior to departure as a result of violations of Bentley's code of conduct or academic policies.

## **DURING THE INTERNATIONAL EXPERIENCE**

Participant must officially register for courses upon arrival. Bentley does not guarantee that the courses selected by Participant will be available in any given semester. Participant must register for classes that have been approved for credit by Bentley and must register for any required course as determined by Bentley or the host institution. Participant is responsible for choosing courses appropriate for his/her degree requirements.

Participant will, at all times during the Program (including travel to and from the Program) abide by the rules and regulations of Bentley and any host organization or institution regardless of whether Participant is engaged in a formal Program activity or not. Participant will also abide by all laws and regulations of the countries in which the Program takes place. Participant acknowledges and agrees that conduct that violates the rules or regulations of Bentley, the host organization or institution, the housing facility, or of any local law may subject Participant to immediate dismissal from the Program and return home at his/her own expense. Dismissal from the Program may result in loss of academic credit and/or forfeit of tuition fees.

Participant is responsible for making arrangements to register for classes and necessary housing at Bentley for the term of his/her return.

Participant has read the foregoing terms, understands them and agrees to abide by these terms in participating in the Program.