

## Wintersession / Spring 2011 Refund Schedule

<b>Wintersession Courses</b>	Drop through 1/17	100% refund
	1/18*	80% refund
	Beginning 1/19	NO REFUND
	1/20	Last Day to withdraw

<b>Full Semester Courses</b> <i>3 Credit Courses – 15 weeks</i>	Drop through 1/30	100% refund
	1/31 – 2/6*	80% refund
	2/7- 2/13	60% refund
	2/14– 2/21	40% refund
	2/22– 2/28	20% refund
	Beginning 3/1	NO REFUND
	4/15	Last Day to withdraw

<b>Saturday Course</b> <i>IPM 799A</i>	Drop through 1/28	100% refund
	1/29 – 2/4*	80% refund
	Beginning 2/5	NO REFUND
	2/17	Last Day to withdraw

<b>PF Module – 10weeks</b> <i>2 Credit Courses</i> <i>PF 503, PF 504, PF 506 &amp; PF 507</i>	Drop through 1/30	100% refund
	1/31 – 2/6*	80% refund
	2/7 – 2/13	60% refund
	2/14 – 2/20	40% refund
	Beginning 2/21	NO REFUND
	3/22	Last Day to withdraw

<b>PF Module - 5 weeks</b> <i>2 Credit Courses</i> <i>PF 505 &amp; BF 508</i>	4/15	100% refund
	4/16 – 4/22*	80% refund
	Beginning 4/23	NO REFUND
	4/29	Last Day to withdraw

\* Dropping after this date will result in a grade of "W" on your transcript.

- **Please note:** Not attending classes or simply notifying the instructor that you plan to withdraw from a course, does not constitute official withdrawal from a course. **All applicable fees will be assessed.**
- **Withdrawal deadlines are as stated above, regardless of the date of the first class meeting.**
- **PF Modules:** Each module consists of three 2-credit courses that are co-requisites of one another. If you wish to withdraw from one of these courses you must withdraw from all three.
- **If you have a hold on your account and cannot drop a course through MyBentley, please contact the Registrar's Office via email ([registrars\\_office@bentley.edu](mailto:registrars_office@bentley.edu)), fax (781-891-3428) or in person (first floor of Rauch, Room 111) or call 781-891-2177. You are still responsible for meeting the above deadlines. **Lack of access to the registration forms on BannerWeb is NOT a valid reason for failing to meet a deadline.****