

SPRING 2023 REGISTRATION



THE SPRING 2023 SCHEDULE IS PUBLISHED IN WORKDAY

SPRING REGISTRATION DATES

Monday, Nov 7th - Graduating Students

Tuesday, Nov 8th - Continuing & New Students

GRADUATING STUDENTS: APPLY FOR PROGRAM COMPLETION BY OCTOBER 28TH...

Completion date is May 20th, 2023 in Workday. Click [here](#) for directions.



HOW TO FIND AND VIEW COURSE OFFERINGS IN WORKDAY:

- Log into Workday
- Select Academics widget app
- Under Planning & Registration section, select 'Bentley Find Course Sections'
- Enter Academic Period (Spring 2023)
- Select Academic Level' and click "ok"

[CLICK HERE](#) FOR ADDITIONAL REGISTRATION INFORMATION INCLUDING A REGISTRATION PREP CHECKLIST, THE BILLING SCHEDULE, TYPICALLY OFFERED COURSE GUIDE AND MORE.



WAITLIST SEAT OFFERS WILL NOW BE SENT THROUGH WORKDAY!

If you are offered a seat in a waitlisted course, you will receive a notification on your workday inbox.

- Choose one of the following:
 - **Submit**- Accept the waitlist offer and automatically register for the course.
 - **Drop**- Remove yourself from the waitlist.
 - **Deny**- Skip the seat offer, but stay on the waitlist.

Important:

- Students have 48 hours to respond to the waitlist offer on workday. If no response, the seat offer will expire but the student will continue to stay on the waitlist.
- If you have any holds on your account, you will not receive a waitlist seat offer notification. Please ensure you do not have any holds.
- Waitlisted students are reviewed based on priority and seat availability. Only those with particular concerns or compelling reasons to seek priority for a seat offer are to email ga_gradvising@bentley.edu.



REGISTRAR'S OFFICE
registrar@bentley.edu
781.891.2177

If you have any question/ concerns, feel free to contact us



GRADUATE ACADEMIC ADVISING AND ENGAGEMENT
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