

Waitlist Information



Registrar + Graduate Academic Advising & Engagement

How to waitlist on Workday

All fall courses will have an option for students to waitlist. If a course has reached capacity, you have the option to add yourself to the waitlist.

Adding yourself to the waitlist is the same way you would register for a course on Workday. Once you click "register" you will automatically be added to the waitlist of that particular course section.

If you receive a "troubleshoot" error message after clicking register, it means that you are not eligible to take the course. Be sure to check whether you satisfy the pre-requisites of the course.

You're waitlisted. Now what?

The Graduate Academic Advisors review the waitlist based on priority, not waitlist position. If you are offered a seat in a course you are waitlisted for, you will receive an email with the seat offer that will be sent to your Bentley email.

You have **48 hours** to respond or the seat will go to the next person. If you do not respond within 48 hours, you will be dropped from the waitlist.

Please check your Bentley email so you do not miss the seat offer. If you have your Bentley email forwarded to another email, please check to make sure it is working.

Students who have particular concerns or compelling reasons to seek priority for a seat offer are to email ga_gradvising@bentley.edu.

CONTACT US

Registrar@bentley.edu
781.891.2177

GA_Gradvising@bentley.edu
781.891.2348