PERMISSION TO AUDIT AN UNDERGRADUATE CLASS
(Audit is Not Permitted in Graduate Courses)

Program (please circle): Day Evening Regular Term: ________________

Student’s Name ______________________________ Student ID# ______________

Local Address: _______________________________________________________

Telephone Number: ______________________________

Course Title: _____________________________________________________________

Course Number and Section: ______________________________

Instructor: ___________________________________

I hereby petition the University for permission to audit this course. I understand that I will be required to pay full tuition charges for the course. If I desire, I may take the examinations for the course, but will receive no credit for them. Finally, my transcript will contain a memorandum entry that I audited the course.

________________________________________________
Student’s Signature

PERMISSION TO AUDIT COURSE

Instructor’s Signature: ______________________________ Date: ______________

AUDIT POLICY: A Student may audit no more than one course per semester. Audit status MUST be declared before the end of the THIRD WEEK of classes with the requirements for the retention of such status to be spelled out to the student by the individual instructor. If the requirements are not fulfilled, the AU status can be changed to a W. After the first three weeks, the AU status cannot be changed to a credit status.