

## Wintersession / Spring 2012 Refund Schedule

<b>Wintersession Courses</b>	Drop through 1/16	100% refund
	1/17*	80% refund
	Beginning 1/18	NO REFUND
	1/19	Last Day to withdraw

<b>3 Credit Courses – 15 weeks Full semester courses</b>	Drop through 1/29	100% refund
	1/30- 2/5*	80% refund
	2/6- 2/12	60% refund
	2/13– 2/19	40% refund
	2/20– 2/26	20% refund
	Beginning 2/27	NO REFUND
	4/11	Last Day to withdraw

<b>2 Credit Courses PF 503, PF 505, PF 506 &amp; PF 507</b>	Drop through 1/30	100% refund
	1/31 – 2/6*	80% refund
	2/7 – 2/13	60% refund
	2/14 – 2/20	40% refund
	Beginning 2/21	NO REFUND
	3/5	Last Day to withdraw

<b>2 Credit Course PF 504</b>	2/28	100% refund
	2/29 - 3/6*	80% refund
	Beginning 3/7	NO REFUND
	3/13	Last Day to withdraw

<b>2 Credit Course PF 508</b>	Drop through 4/12	100% refund
	4/13 - 4/19*	80% refund
	Beginning 4/20	NO REFUND
	4/26	Last Day to withdraw

<b>Saturday Course GS 601 SX1</b>	Drop through 2/3	100% refund
	2/4 - 2/10*	80% refund
	Beginning 2/11	NO REFUND
	2/24	Last Day to withdraw

<b>Saturday Course IPM 755 SX2</b>	Drop through 3/20	100% refund
	3/31 – 4/6*	80% refund
	Beginning 4/7	NO REFUND
	4/20	Last Day to withdraw

\* Dropping after this date will result in a grade of "W" on your transcript.

- **Please note:** Not attending classes or simply notifying the instructor that you plan to withdraw from a course, does not constitute official withdrawal from a course. **All applicable fees will be assessed.**
- Withdrawal deadlines are as stated above, regardless of the date of the first class meeting.
- PF Modules: Each module consists of three 2-credit courses that are co-requisites of one another. If you wish to withdraw from one of these courses you must withdraw from all three.
- If you have a hold on your account and cannot drop a course via MyBentley please contact the Registrar's Office via phone, email, fax or in person. You are still responsible for meeting the above deadlines. **Lack of access to the registration forms on line is NOT a valid reason for failing to meet a deadline.**